Charlton Musgrove Parish Council

NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 17th November 2026 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.

Lisa Gilby

Parish Clerk & Responsible Financial Officer
clerk@charltonmusgrovepc.org.uk
01747 821240

Agenda

Public Question and Comment Time:

The Chair allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

26/44. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

26/45. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

26/46. PARISH COUNCIL MINUTES

To **resolve** to approve and sign, as a correct record, the minutes of the Parish Meeting on 15th September 2026.

26/47. TO RECEIVE REPORTS FROM

Chair of the Council
Somerset Councillors
Staffing Committee

26/48. PLANNING APPLICATIONS

To consider and make recommendations on the following or to show any recommendations made since the last meeting:

Application	Details	PC Decision
26/02275/FUL Higher Stavordale Farm Barrow Lane Charlton Musgrove Wincanton Somerset BA9 8HJ	Formation of a slurry lagoon	To be **DISCUSSED** and **RESOLVED** in meeting

To receive any planning decisions from Somerset Council.

Application	PC Decision	SC Decision
26/01460/HOU Eden House Charlton Musgrove Wincanton Somerset BA9 8EZ	Single Storey Side & Rear Extension with Associated Internal Alterations, Erection of Detached Garage with Home Office Over & Relocation of Swimming Pool	Approved with Conditions

26/49. FINANCE

a. To **resolve** to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.

b. To **resolve** the Clerks pay increase from £13.47/hr to £13.92/hr and to pay the backdated wages from 1st April 2026 as taken from the Local Government Services Pay Agreement 2026/27

c. To review the first quarter budget reports

d. To **review** and **resolve** to pay the following payment and any that come in after the agenda has been sent out.

	£	

e. To **review** and **resolve** upon Delegated Authority (£500) payments made since the meeting held on 21st July 2026: (Appendix 1).

Clerks Wages (Sept/Oct)	£643.46	SO
3 Counties Landscaping Inv 9632	£189.60	BACS
Gooding Accounts Oct payroll	£24.00	DD
Gooding Accounts Nov Payroll	£24.00	DD
Charlton Musgrove Village Hall H789	£14.52	BACS

3 Counties Landscaping Inv 9579	£120.00	BACS
Jimmy Flynn Website	£100.00	BACS

26/50. OPEN SPACES

a. To receive an update on Highway issues. – Speeding in the village – speeding data and assessment of signage.

b. To discuss any cemetery matters. – Planters / has a date been picked for the working party?

c. To discuss registration with the Land Registry of the patch of land owned by the Council.

d. Update on the village hall gates.

26/51. BUDGET

To discuss and resolve the 2027/28 budget

26/52. ST. STEPHENS CEMETERY

Cllr Kimber to discuss the current costs of the churchyard

Councillors to discuss the site meeting regarding the boundary wall

26/53. FREEDOM OF INFORMATION POLICY

To **DISCUSS** and **RESOLVE** the new FOI policy

26/54. UNITY BANK SAVINGS ACCOUNT

Update

26/55. MILLENIUM PLAQUE

To **DISCUSS** and **RESOLVE** what to do with it.

26/56. PARISH PREPAREDNESS SURVEY

To **DISCUSS** and **RESOLVE** the survey to understand local plans, risks and resources

26/57. SOMERSET HERITAGE AT RISK REGISTER

To **DISCUSS –** Somerset Heritage have been emailed, but there has been no response

26/58. REPORTS AND CORRESPONDENCE FROM THE CLERK

The clerk had forwarded all correspondence and reports to councillors prior to the meeting.

26/59. ITEMS FOR THE NEXT AGENDA

To agree items for the next agenda and confirm the next meeting as Tuesday 17th November 2026

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.