

Meeting of Charlton Musgrove Parish Council

Draft Minutes of the Meeting of the Full Council Held Tuesday 21st July 2026 at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chair), A Sutton, B Izard, R Kimber, S Turk, S Moore, D Rochford

Members of the Public in attendance: None

Somerset Councillors: Two

Proper Officer in attendance: L Gilby

Meeting Started 7.30pm

Public Questions and Comments

None.

26/14 Apologies for Absence

None

26/15 Declarations of Interest and Requests for Dispensations

None received.

26/16 Parish Council Minutes

Parish Council Meeting 19th May 2026. Minutes approved and signed.

Proposed Cllr Sutton, **Seconded** Cllr Turk. **All in Favour**

Annual Parish Council Meeting 28th May 2026. Minutes approved and signed.

Proposed Cllr Moore, **Seconded** Cllr Kimber. **All in favour**

26/17 Receive Reports from the Chairman and Somerset Councillors

Chair of the Council – No report

Staffing Committee – No report

Somerset Councillors – Report from Cllr Power

A lot of the SC staff and councillors are on holiday, so it is very quiet at the moment, so no updates to the monthly email.

26/18 Planning Applications

Application	Details	
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Planning Decisions

Application	PC Decision	SC Decision
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26/19 Finance

- a. To resolve to accept and approve the latest bank reconciliation, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.

- b. To review the first quarter budget reports.

There was some discussion around the reports, but mainly to do with the layouts, however it was picked up that there was a pay roll cost from last year that needed to be checked and the clerk was asked to enquire about a savings account with Unity Bank.

- c. To review and resolve to pay the following payments and any that come in after the agenda has been sent out.

Gooding Accounts	£96.00	DD
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- d. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 17th March 2026: (Appendix 1)

Clerks Wages (May/June)	£643.46	Paid
Zurich Town & Parish Insurance	£358.70	Paid
3 Counties Landscaping x 3	£568.80	Paid
Internal Auditor	£175.00	Paid
Gooding Accounts 2024/25	£144.00	Paid
Gooding Accounts 2025/26	£144.00	Paid
Information Commissioner's Office (ICO) Data Protection	£47.00	Paid
Milborne Port Computers x2	£168.00	Paid
Charlton Musgrove Village Hall	£14.52	Paid

Proposed Cllr Izard, **Seconded** Cllr Turk. **All in Favour**

26/20 Open Spaces

- a. There was discussion around speeding through the village and whether a Speed Indicator Device (SID) would be beneficial, It was decided that for the cost verses benefit of a SID, there would be better ways to spend the money to help with the problem. Anecdotal information from a parishioner, gathered from an officer conducting speed checks reports there have been 47 speeders over the last 2 months, with some travelling up to 58mph.
The clerk was asked to contact the police to see if we can have access to the data from the speed check, whether we can we access it from a website and to also check if we can publish those statistics.
Cllr Power will email a contact name.
- b. Two agenda items further on discussing the cemetery – item 26/22 and 26/24
- c. The clerk is moving forwards with this but needed to find a scale plan showing where the land is outlined, Cllr Izard said he had a plan he could forward.

26/21 St. Stephens Cemetery

The discussion was in reference to the Parochial Council considering passing the upkeep of St. Stephens cemetery over to the Parish Council as they are finding it hard to cover the costs.

Cllr Kimber has brought this to the parish council and was asked what the annual costs were. She thought it cost about £600 pa for grass cutting using Mark Harden. Until the PC knows what the costs will be, they can't make a decision about taking the cemetery on or handing it onto Somerset Council.

There was also a discussion about the boundary walls, do they need work imminently / are they good enough to withstand the cattle in the field next door / is the boundary wall listed?

Cllr Kimber has been asked to bring figures to the next meeting and the councillors were asked to have a look at the state of the boundary wall.

26/22 Tree planting in St. Johns cemetery

It was decided to have a site meeting on Monday August 10th at 0830, to look at the site and discuss what trees and where to plant, if there is a decision to plant them. To be finalised at the next meeting.

26/23 SID

The general consensus is to shelve SID as its too expensive. It might be useful to ask the local speeding monitor to come in one evening when the speeding seems to be the worst.

It was asked if the signs could be moved, or a 40mph sign be put in before the 30mph sign because at the moment, there is a long bit of road from the Wincanton side that is 60mph, until drivers get to the 30mph sign for the village.

The PC are not happy with Highways and were wondering where to go above them. The clerk was asked to write to Highways and ask them to come in and review the speed limit situation and ask them what other measures can be taken.

26/24 St. Johns Cemetery gates

It was decided to look at the cemetery gates on 10th August, the same time as looking at the trees. The question will be do the PC try and organise a working party or does a professional need to do it?

26/25 Gates for the Village Hall

A new gate needs to be brought with 5 bags of post crete for the gateposts. It was approved to make a gate purchase up to £225.00

Proposed Cllr Kimber, **Seconded** Cllr Izard. **All in Favour**

26/26 Somerset Bus Franchising proposal

Cllr Bastable said he would support this as he thought it was quite a good idea, Cllr Izard pointed out that at the moment it doesn't say where the bus routes will go, so it is hard to comment on and leave feedback.

In principle the PC would support this, but look forward to seeing more information as they are not sure how it would benefit their parishioners'

26/27 Memorial Headstone approval

4 memorial headstone plans were brought forward for approval

Proposed Cllr Moore, **Seconded** Cllr Rochford. **All in Favour**

26/28 Reports and Correspondence from the Clerk

The Clerk had forwarded all Council emails to Councillors prior to the meeting.

26/29 Items for the next agenda

Savings account with Unity Bank

St. Stephens Churchyard – Cllr Kimber to bring figures to meeting plus discussion on state of boundary wall.

Millenium plaque – Cllr Sutton to bring to meeting. Discussion to decide what to do with it.

St, Johns Cemetery – decision on tree planting in cemetery

St. Johns Cemetery gates – what needs doing to them?

Goodings accountants – what was the pay roll cost from last year for?

Council confirmed the next meeting as Tuesday 15th September 2026.

Meeting Closed 9.03 pm.

Signed

Date

R Bastable – Chairman of Council

Draft