

Meeting of Charlton Musgrove Parish Council

Draft Minutes of the Meeting of the Full Council Held Tuesday 15th September 2026 at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chair), A Sutton, B Izard, D Rochford, S Turk (by remote link)

Members of the Public in attendance: 3

Somerset Councillors: None

Proper Officer in attendance: L Gilby

Meeting Opened 7.30pm

Meeting was then closed at 7.31pm as some IT needed to be organised and reopened at 7.34pm.

Public Questions and Comments

None.

26/30 Apologies for Absence

Cllrs Kimber and Moore

Cllr Power

Proposed Cllr Rochford, **Seconded** Cllr Sutton. **All in Favour**

26/31 Declarations of Interest and Requests for Dispensations

None received.

26/31 Parish Council Minutes

Parish Council Meeting 21st July 2026. Minutes approved and signed.

Proposed Cllr Sutton, **Seconded** Cllr Rochford. **All in Favour**

26/32 Receive Reports from the Chairman and Somerset Councillors

Chair of the Council – No report

Staffing Committee – No report

Somerset Councillors – No report

26/33 Planning Applications

Application	Details	PC Decision
26/01460/HOU Eden House Charlton Musgrove Wincanton Somerset BA9 8EZ	Single Storey Side & Rear Extension with Associated Internal Alterations, Erection of Detached Garage with Home Office Over & Relocation of Swimming Pool	Support

Proposed Cllr Bastable, **Seconded** Cllr Sutton. **All in Favour**

Planning Decisions

Application	PC Decision	SC Decision
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26/34 Finance

- a. To resolve to accept and approve the latest bank reconciliation, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.

Proposed Cllr Sutton, **Seconded** Cllr Izard. **All in Favour**

- ~~b. To review the first quarter budget reports. Left in by mistake~~

- c. To review and resolve to pay the following payments and any that come in after the agenda has been sent out.

3 Counties Landscaping	£120.00	Came in after agenda published – for hedge trimming
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- d. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 17th March 2026: (Appendix 1)

Clerks Wages (July/August)	£643.46	Paid
3 Counties Landscaping Inv 9451	£284.40	Paid
Gooding Accounts Aug payroll	£24.00	Paid
Gooding Accounts Sept Payroll	£24.00	Paid
Charlton Musgrove Village Hall H780	£14.52	Paid
Water2Business	£41.34	Paid
Paul Russell Internal Auditor	£175.00	Paid

There was some discussion about the cost to Water2Business and how often it is paid. The clerk was instructed to track payments – how much and how often.

Proposed Cllr Sutton, **Seconded** Cllr Rochford. **All in Favour**

26/35 Open Spaces

- a. Police and Highways have sent answers to email questions, but only really reiterating what they have said before. The clerk is to follow up by asking Somerset Police about a fund to assist parishes with funding a speed indicator device. The clerk is to also ask Cllr Power if he can send a contact name of who to contact in A&S Police to get the speed data from the vans.
- b. There has been one volunteer to look after the planters outside the church. Cllr Izard will have a discussion with the volunteer and a budget of £20.00 was proposed for annual planting.

Proposed Cllr Sutton, **Seconded** Cllr Rochford. **All in Favour**

- c. No update on the land being registered with the Land Registry.
- d. The new gates for the village hall have yet to be bought but should be acquired in the next couple of weeks, when they will be installed.

26/36 St. Stephens Cemetery

Cllr Kimber had been asked to bring figures to this meeting to show the annual costings, but as Cllr Kimber was not at the meeting these costs could not be discussed. The councillors had looked at the state of the boundary wall and although

it wasn't in need of immediate management, it will eventually need a lot of work and money spent on it.

There was also a discussion on the maintenance of the trees in and around the churchyard, which will probably be expensive.

It was discussed that the future potential costs, which were speculated due to the lack of actual figures, would probably be high and possibly be something the Parish Council may not want to take on.

The matter was referred to the November meeting, with the hope that the actual figures could be presented to the council and an informed discussion could be had.

26/37 Tree planting and gates in St. Johns cemetery

As discussed at the site meeting, there are no obvious places for tree planting. The gates definitely need sorting out, so a work party will need to be organised. It was decided to pick a date and see if everyone can make it.

26/38 Unity Bank Savings Account

From the options available, it was decided to open an instant access account and transfer £15,000.00

Proposed Cllr Izard, Seconded Cllr Sutton. All in Favour

26/39 Millenium Plaque

This is to go on the next agenda, giving the councillors a chance to think about anywhere in the village it can go.

26/40 Goodings Accounts

The payment that looks like it went to payroll last year was an inputting mistake – it should have been put under clerks salary not payroll.

26/41 Somerset Heritage at Risk Register.

The clerk had walked to the monument and taken some photos. The councillors thought it looked in good order. It was discussed who had done the vegetation clearance on the site – Somerset Heritage or Stavordale Estate, Cllr Bastable said he would ask the estate if they were doing it. The clerk was instructed to ask Somerset Heritage why the monument is on the at risk register.

26/42 Reports and Correspondence from the Clerk

The Clerk had forwarded all Council emails to Councillors prior to the meeting.

26/43 Items for the next agenda

Millenium Plaque
St. Stephens Church
Somerset Heritage – to report any updates.
Clerks wage rise

Council confirmed the next meeting as Tuesday 17th November 2026.

Meeting Closed 9.05 pm.

Signed

Date

R Bastable – Chairman of Council