

Charlton Musgrove Parish Council

NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 21st July 2026 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.

Lisa Gilby

Parish Clerk & Responsible Financial Officer

clerk@charltonmusgrovepc.org.uk

01747 821240

Agenda

Public Question and Comment Time:

The Chair allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

26/14. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

Cllr Kimber

26/15. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

26/16. PARISH COUNCIL MINUTES

To **resolve** to approve and sign, as a correct record, the minutes of the Parish Meeting on 19th and 28th May 2026.

26/17. TO RECEIVE REPORTS FROM

Chair of the Council

Somerset Councillors

Staffing Committee

26/18. PLANNING APPLICATIONS

To consider and make recommendations on the following or to show any recommendations made since the last meeting:

Application	Details	PC Decision

To receive any planning decisions from Somerset Council.

Application	PC Decision	SC Decision
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26/19. FINANCE

- a. To **resolve** to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- b. To review the first quarter budget reports
- c. To **review** and **resolve** to pay the following payment and any that come in after the agenda has been sent out.

Gooding Accounts	£96.00	DD
	£	

- d. To **review** and **resolve** upon Delegated Authority (£500) payments made since the meeting held on 19th May 2026: (Appendix 1).

Clerks Wages (May/June)	£643.46	Paid
Zurich Town & Parish Insurance	£358.70	Paid
3 Counties Landscaping x 3	£568.80	Paid
Internal Auditor	£175.00	Paid
Gooding Accounts 2024/25	£144.00	Paid
Gooding Accounts 2025/26	£144.00	Paid
Information Commissioner's Office (ICO) Data Protection	£47.00	Paid
Milborne Port Computers x2	£168.00	Paid
Charlton Musgrove Village Hall	£14.52	Paid

26/20. OPEN SPACES

- a. To receive an update on Highway issues.
- b. To discuss any cemetery matters.
- c. To discuss registration with the Land Registry of the patch of land owned by the Council.

26/21. ST. STEPHENS CEMETERY

To **DISCUSS** the closed churchyard being handed back to the Parish Council

26/22. TREE PLANTING IN ST. JOHNS CEMETERY

To **DISCUSS** and **RESOLVE** any tree planting in the cemetery

26/23. SID

26/24. ST. JOHNS CEMETERY GATES

To **DISCUSS** and **RESOLVE** maintenance of the cemetery gates

26/25. GATES FOR THE VILLAGE HALL

To look at the quotes and to **DISCUSS** and **RESOLVE** the buying and installation of new gates at the Village Hall.

26/26. SOMERSET BUS FRANCHISING PROPOSAL

To **DISCUSS** proposal and put together any feedback for Somerset Council

26/27. MEMORIAL HEADSTONE APPROVAL

To **DISCUSS** and **RESOLVE** approval for the memorial headstone for Mrs. Betty Holt

26/28. REPORTS AND CORRESPONDENCE FROM THE CLERK

The clerk had forwarded all correspondence and reports to councillors prior to the meeting.

26/29. ITEMS FOR THE NEXT AGENDA

To agree items for the next agenda and confirm the next meeting as Tuesday 15th September 2026

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.