

Meeting of Charlton Musgrove Parish Council

Draft Minutes of the Meeting of the Full Council Held Tuesday 17th March 2026 at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chair), A Sutton, D Rochford, S Moore, B Izard, S Turk

Members of the Public in attendance: None

Somerset Councillors: Two

Proper Officer in attendance: L Gilby

Meeting Started 7.30pm

Public Questions and Comments

None.

25/70 Apologies for Absence

Cllr Kimber

25/71 Declarations of Interest and Requests for Dispensations

None received.

25/72 Parish Council Minutes

Parish Council Meeting 20th January 2026. Minutes approved and signed.

Proposed Cllr Sutton, **Seconded** Cllr Rochford. **All in Favour**

25/73 Receive Reports from the Chairman and Somerset Councillors

Chair of the Council – Noted that Alan Osborne, who was an ex Parish Council Chair had passed away recently. Condolences to the family.

Staffing Committee – No report

Somerset Councillors – Report from Cllr Trimmell

Adult Social Care consultation, anyone who has interacted with Adult Social Care has been asked to go to the citizen space on the Somerset Council website to fill in the consultation form.

The boundary reassessment has now been completed, with no changes to the Charlton Musgrove boundaries.

Somerset Council precept – the original request has been denied by the Government and there has been a 4.99% rise this year.

The budget for the next year was eventually passed.

Discussions on the Iranian war have dominated, with problems appearing down the line such as fuel shortages being discussed.

Wincanton Community Policing Team have a meet up on 22nd March, information on the Parish Council website and Facebook page.

Potholes – these are causing huge problems across the county, please keep reporting them on the Highways page of the Somerset Council website.

Cllr Tom Power requested the photos of the caravan on Barrow Lane to be sent to him so he could forward them to Highways.

Items 25/81, then 25/80 were moved by the Chair as they are relevant to planning.

25/81 Possible Planning Breach

There has been a report of a possible planning breach with an old barn that had been converted for commercial use – possibly a film studio – being used as a residential property, with no obvious signs of commercial activity.

Cllr Trimnell suggested to just report it on the Somerset Council planning portal under breach of planning.

The clerk was instructed to make the report.

The possible planning breach is at the same address as other planning issues, which have been ongoing for some years.

It was noted that the contentious earth bunds, formed on the boundary to the B3081 had been granted permission in November 2025 without any PC notification, this was disappointing for all the Councillors, as the last the Council were informed was that the owner had to submit plans to mitigate the impact of these bunds, and nothing has been seen to have been done at all.

At the same address, there is the original farmhouse with an enforcement notice on it for demolition, the PC would like an update regarding what action is being taken to complete this enforcement notice, as again this issue has been ongoing for several years.

The Clerk has been instructed to write to Planning Dept for clarification on the above.

Proposed Cllr Turk, Seconded Cllr Sutton. All in Favour

25/80 Ways to Consider Planning Applications

After some discussion it was decided that if planning application decisions need to be decided before the next council meeting, the clerk will contact the planning department to ask for an extension, so all planning applications can be debated at a meeting. If the planning department won't allow an extension, then an extraordinary planning meeting will need to be held.

Proposed Cllr Izard, Seconded Cllr Turk. All in Favour

25/74 Planning Applications

26/00276/FUL Moorhayes Farm Verrington Lane Charlton Musgrove Wincanton Somerset BA9 8JR	Erection of extension (measuring 8m x 15.25m x 7.5m to the ridge line) to an existing steel portal barn on the South Eastern gable end	No Objection
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It was noted that planning application for Clayhaven on Rectory Lane had been approved with conditions.

25/75 Finance

- a. To resolve to accept and approve the latest bank reconciliation, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.

Proposed Cllr Moore, **Seconded** Cllr Sutton. **All in favour**

- b. To **discuss** and **resolve** the bank reconciliation process and does the council want to change how its done? Councillors discussed the bank reconciliation process and as there weren't any suggestions for a way for it to be done differently, it will stay as it is.

- c. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 18th November 2025: (Appendix 1)

Scribe renewal	£501.12	
Gooding Accounts	£40.00 per month	See below

Gooding Accounts –

Information that came in after the agenda was published.

Quoted for £20.00 per month which is £240.00 p/a ex VAT for the next financial year.

Their system missed invoicing us for Apr '24 – Mar '25, so they have sent Inv. 50865 for £144.00 p/a, this is £10 per month ex VAT

They have also sent Apr '25 – Mar'26, Inv. 50866 for £144.00

The new invoicing will begin in Apr 2026 going forward. This is now £20.00 per month ex VAT.

The Clerk was asked to question the contract on several points before it is signed.

The Clerk was instructed to get quotes from other pay roll companies.

Proposed Cllr Sutton, **Seconded** Cllr Izard. **All in Favour**

- d. To **review** and **resolve** upon Delegated Authority (£500) payments made since the meeting held on 20th January 2026: (Appendix 1).

Clerks Wages (Jan)	£321.73	Paid
Water2Business (DD)	£40.16	Paid
Land Registry	£14.00	Paid
3 Counties Landscaping (Inv 8225)	£92.40	Paid
3 Counties Landscaping (Inv 9017)	£120.00	Paid
Memorial Hall Hire (Inv H728)	£14.52	Paid
Butt Brothers (Inv 0441)	£180.00	Paid
Memorial Hall Hire (Inv	£14.52	Paid

H693)		
Royal British Legion Poppy Wreath	£25.00	Paid
Clerks Wages (Feb)	£321.73	Paid

Proposed Cllr Izard, Seconded Cllr Rochford. All in Favour

25/76 Open Spaces

- a. The hedges on Barrow Water Lane belonging to Stokeford Farm needed cutting, the problem has been reported to Highways and this seems to have now been rectified.
There was also a report of possibly dangerous Heras Fencing at Church Farm, Rectory Lane. A councillor will mention it to the owners, in case they are not aware.
- b. The 2 memorial stones were acceptable according to the cemetery regulations.
Proposed Cllr Sutton, Seconded Cllr Moore. All in Favour.
The cemetery section on Scribe was discussed; it's a little bit untidy and the clerk will keep working to tidy it up and then cross reference the paper files to make certain all information is on Scribe.
- c. Having discussed the registration of the parcel of land owned by the council, it was decided to get on and get it registered.
Proposed Cllr Sutton, Seconded Cllr Izard. All in Favour.
- d. No work necessary on the council owned land adjoining the Memorial Hall.
- e. Recreation Area – the basketball frames and the swings will all come undone and come down with just the use of a screwdriver. Those closest to the road have been partially dismantled, those at the far side of the area will need to be put on a trailer and until the ground dries up this is impossible. Once the ground has dried the councillors will use their WhatsApp group to organise a working party.
- f. The Memorial Hall Trustees thanked the Parish Council for getting the hedges cut. The meeting between the Trustees is still in the process of being organised.

25/77 SID

It was discussed whether putting up the SID would make a huge difference, being that it's a long straight 60mph road, going straight into a 30mph. There were reports of several near misses on the Barrow Lane junction, due to speeding drivers. Several suggestions – Ask Highways to conduct a speed survey / Get Highways to erect a T junction sign.
The clerk was instructed to contact Highways and ask how we can make the road from Blue Gates to the 30mph sign safer, especially considering the number of crashes through the hedges, as well as the near misses.

25/78 Cemetery Fees Review

It was resolved to raise the cemetery fees by 10%
Proposed Cllr Moore, Seconded Cllr Rochford All in Favour.
As all running costs are going up, the Clerk was instructed to write to the current grass cutting contractor for a quote for the coming year and to approach some other companies for quotes.

25/79 Budgeting Reports

The 26/27 budget is now in Scribe. The financial year will start on April 1st, so the first budget report will be the end of June, ready for the councillors to discuss in the July meeting.

25/80 Ways to consider Planning Applications
Moved to the beginning of the meeting

25/81 Possible Planning Breach
Moved to the beginning of the meeting.

25/82 Bleed Kit
After a discussion on the 2 quotes for a bleed kit, it was thought the Heartsafe quote was a little expensive as the only extra they are providing is a little red box to store the bleed kit in, whereas the PC would like to put the bleed kit in the Defib box. It was decided to go with Severnside Defib bleed kit.

Proposed Cllr Sutton, **Seconded** Cllr Rochford. **5 in Favour, 1 Against**

At this point the councillor against the Severnside Defib bleed kit made a strong objection, which was discussed. On reflection, the councillors decided that perhaps the first vote had been too hasty and wanted to vote again to change the first decision. A second vote was taken but this vote cannot carry and the Council must go with the original decision.

25/83 Annual Defib and CPR Training Session
The clerk was instructed to go back to SWAST and request a training session in June or July
Proposed Cllr Rochford, **Seconded** Cllr Bastable. **All in Favour.**

25/84 Reports and Correspondence from the Clerk
The Clerk had forwarded all Council emails to Councillors prior to the meeting.

25/85 Items for the next agenda
SID – for July meeting
Planning Breach
Defib/bleed kits training

Council confirmed the next meeting as Tuesday 19th May 2026. (Annual Meeting)
Meeting Closed 9.25 pm.

Signed

Date

R Bastable – Chairman of Council