

Charlton Musgrove Parish Council

NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 17th March 2026 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.

Lisa Gilby

Parish Clerk & Responsible Financial Officer

clerk@charltonmusgrovepc.org.uk

01747 821240

Agenda

Public Question and Comment Time:

The Chair allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

25/70. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

25/71. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

25/72. PARISH COUNCIL MINUTES

To **resolve** to approve and sign, as a correct record, the minutes of the Parish Meeting on 20th January 2026.

25/73. TO RECEIVE REPORTS FROM

Chair of the Council
Somerset Councillors
Staffing Committee

25/74. PLANNING APPLICATIONS

To consider and make recommendations on the following or to show any recommendations made since the last meeting:

Application	Details	PC Decision
26/00276/FUL Erection of extension (measuring 8m x 15.25m x 7.5m to the ridge line) to an existing steel portal barn on the South Eastern gable end.	Moorhayes Farm Verrington Lane Charlton Musgrove Wincanton Somerset BA9 8JR	No Objection

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To receive any planning decisions from Somerset Council.

Application	PC Decision	SC Decision
25/02727/HOU Clayhaven, Rectory Lane, Charlton Musgrove, Wincanton. Somerset BA9 8ET MR Patrick Pender-Cudlip Householder Application	No Objection	Approved with Conditions

25/75. FINANCE

- To **resolve** to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- To **discuss** and **resolve** the bank reconciliation process and does the council want to change how it is done?
- To **review** and **resolve** to pay the following payment and any that come in after the agenda has been sent out.

Scribe renewal	£501.12	
Gooding Accounts	£40.00 per month	

- To **review** and **resolve** upon Delegated Authority (£500) payments made since the meeting held on 20th January 2026: (Appendix 1).

Clerks Wages (Jan)	£321.73	Paid
Water2Business (DD)	£40.16	Paid
Land Registry	£14.00	Paid
3 Counties Landscaping (Inv 8225)	£92.40	Paid
3 Counties Landscaping (Inv 9017)	£120.00	Paid
Memorial Hall Hire (Inv H728)	£14.52	Paid
Butt Brothers (Inv 0441)	£180.00	Paid
Memorial Hall Hire (Inv H693)	£14.52	Paid
Royal British Legion Poppy Wreath	£25.00	Paid
Clerks Wages (Feb)	£321.73	Paid

25/76. OPEN SPACES

- a. To receive an update on Highway issues.- Hedge cutting Barrow Water Lane (Stokeford Farm, Ms. S Beeny)
- b. To discuss any cemetery matters. – Memorial approval (subject to the plans being sent to the council in time) / Scribe
- c. To discuss registration with the Land Registry of the patch of land owned by the Council. The clerk has checked with the Land Registry, and the patch of land is not registered.
- d. To discuss necessary work on the parish council land adjoining the Memorial Hall.
- e. Recreation area – swings
- f. To receive an update on the CM Memorial Hall

25/77. SID

To **Discuss** and **Resolve** if the scheme is becoming too expensive and to decide to gather public opinion on the matter

25/78. CEMETERY FEES REVIEW

To **Discuss** and **Resolve** any increases on the Cemetery fees

25/79. BUDGETING REPORTS

To **Discuss** and **Resolve** 3 monthly budget reports being sent to the councillors

25/80. WAYS TO CONSIDER PLANNING APPLICATIONS

To **Discuss** and **Resolve** how planning applications are considered

25/81. POSSIBLE PLANNING BREACH

To **Discuss** and **Resolve** reports of a person living in a commercial property.

25/82. BLEED KITS

Heartsafe will not supply the Community Bleed Kit at £95.00 unless a specific cabinet is brought to house it in, bringing the cost to approx £225.00. The Clerk has found a company, Severnside Defibs and Training, that will supply the kit for £95.00. Both companies provide training in the use of the bleed kit and can recommend the siting of the bleed kit during 999 calls.

To **Discuss** and **Resolve** if the PC still wants a bleed kit and which company to use.

25/83. ANNUAL DEFIB AND CPR TRAINING SESSION

Annual request from SWAST for a training session. To **Discuss** and **Resolve** if the council would like a training session and in which month, then the clerk can reply.

25/84. REPORTS AND CORRESPONDENCE FROM THE CLERK

The clerk had forwarded all correspondence and reports to councillors prior to the meeting.

25/85. ITEMS FOR THE NEXT AGENDA

To agree items for the next agenda and confirm the next meeting as Tuesday 19th May 2026 (Annual Meeting).

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.