

Meeting of Charlton Musgrove Parish Council

Draft Minutes of the Meeting of the Full Council Held Tuesday 18th November 2025 at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chairman), A Sutton, B Izard, R Kimber, S Turk.

Members of the Public in attendance: Three

Somerset Councillors: Two

Proper Officer in attendance: L Gilby

Public Questions and Comments

None.

25/44 Apologies for Absence

Councillor Rochford.

Councillor Moore

25/45 Declarations of Interest and Requests for Dispensations

Cllr Turk – close neighbour of both planning applications.

25/48 Planning Applications

Discussed and Resolved to move planning applications forward due to a member of the public who had come to speak needing to leave to catch a train.

Proposed Cllr Sutton **Seconded** Cllr Izard **All in Favour**

25/02684/HOU Dairy Barn, Rectory Farm Barns, Rectory Lane, Charlton Musgrove	Conversion of garage to provide additional living area and raising the height of the building to allow for a first-floor bedroom. Erection of a single storey extension with covered walkway, Erection of a detached outbuilding for workshop/gym and the formation of a new vehicular access.	No Objection
--	--	---------------------

Proposed Cllr Sutton **Seconded** Cllr Kimber **All in Favour**

25/02485/S73 The Oaks, Rectory Lane, Charlton Musgrove	Application to vary conditions to allow Altering and re orientating the footprint and design of the dwelling, changing the external finish to white render, changes to roof shape and materials, changes to fenestration and repositioning the approved garage, in relation to planning approval 24/01426/	No Objection
--	--	---------------------

Proposed Cllr Sutton **Seconded** Cllr Izard **All in favour**

25/46 Parish Council Minutes

Parish Meeting 16th September 2025

Proposed Cllr Sutton, **Seconded** Cllr Izard. **All in Favour**

25/47 Receive Reports from the Chairman and Somerset Councillors

Chair of the Council – No report

Staffing Committee – No report

Somerset Councillor Tom Power didn't have anything to add to his monthly email report, but Cllr Lucy Trimnell discussed the possible Sunday car parking charges in car parks owned by the council – to be decided by the end of next week. It has been

decided that there will be no charges for over night parking but the next to go to consultation will be charging for on street parking.
Boundary changes are to be decided in December, but this does not affect CMPC. Yeovil Town Council are planning to build houses on some of their town centre car parks. This is being objected to by residents and business owners alike. If you would like to add your voice to the objection Café No 50 have started a petition, you can either go to the café to sign in person, or sign online at change.org 'save our car parks' if the petition gets 5000 signatures it will have to be debated by the council. There is to be a new pharmacy opening in Wincanton, next to Clementines. It will be opening on 5th January 2026.

25/49 Finance

- a. To resolve to accept and approve the latest bank reconciliation, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.

To be signed at next meeting

- b. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 16th September 2025: (Appendix 1)

Three Counties Landscaping Inv. 8072	£184.80	Paid
Annie Sutton	£9.95	Paid

Proposed Cllr Izard, **Seconded** Cllr Turk. **All in Favour**

It was asked if we could make a donation to RBL for the poppy wreath. Once we have the bank details £25.00 will be BACS to RBL.

Proposed Cllr Sutton **Seconded** Cllr Izard **All in Favour**

25/50 Open Spaces

- a. It has been brought to the Councils notice that there has been an issue with some coaches parking at the end of Rectory Lane on race days, rather than using the racecourse car park. This has caused mayhem. The clerk has been instructed to write a letter to Wincanton Racecourse to open dialogue with them to solve the problem
- b. Cllr Izard has heard from Highways about the Speed Indicator Device; he has been told there is no way to move the speed signs to better accommodate the SID due to cost / legalities. They still haven't given CMPC a price for speed indicator posts.
- c. A discussion took place about the Exclusive Right of Burial paperwork and getting it recorded digitally. A discussion also took place about the cemetery ledgers (the record of burials), which includes an A4 plan of all the plots with the plot numbers and names. The clerk has been instructed to find the ledger.
- d. The recreation area is now closed and cleared.
The mower and container have been sold using sealed bids.
There were 2 bids for the mower, the winning bid for £500 and an under bid for £350.
There were 2 bids for the container, the winning bid for £600 and an under bid for £400.
- e. The hedge on the land adjoining the Memorial Hall needs some trimming, while it was resolved to get this done at the last meeting, it is taking a little time to organise

25/51 CM Memorial Hall Funding

Cllrs Bastable, Sutton and Izard attended a meeting with the hall trustees. They were given a detailed breakdown of costs, including £12,000 spent on renewing the heating, patio slabs and other maintenance. This has brought the reserves down to approx. £12,500. The Trustees like to keep a reserve of about 1 years running costs which totals about £10 – £12,000.

The Trustees were asked to organise a public meeting with residents to find out the level of enthusiasm of volunteers to help run fund raising events.

This topic will go onto the next agenda, but the Parish Council needs to know the outcome of the public meeting before it can commit any further.

25/52 Budget

The budget for 2026/27 put forward by the Clerk was discussed and resolved to be accepted.

Proposed Cllr Turk **Seconded** Cllr Bastable. **All in Favour**

25/53 Assertion 10 Compliance

The new IT Policy put forward by the Clerk was discussed and resolved to be accepted.

Proposed Cllr Bastable **Seconded** Cllr Sutton. **All in Favour**

25/54 CMPC Facebook Page

The Clerk has produced a Facebook page – Charlton Musgrove Parish Council Notice Board – and had asked for Councillors to have a look before being promoted to the residents. Not many of the councillors use Facebook, but efforts would be made to have a look, then it will be promoted.

25/55 Bleed Kits

At the previous meeting the Clerk was instructed to order the Community Bleed Control Kit at £95.00 + VAT from heartsafe.org.uk. Unfortunately, the parish council does not have a debit card for the bank account, this could not be ordered online. After some discussion, the Clerk was instructed to email Heartsafe to see if they could issue an invoice so that the bleed kit can be paid by BACS.

25/56 Reports and Correspondence from the Clerk

The Clerk had forwarded all Council emails to Councillors prior to the meeting.

25/57 Items for the next agenda

Bleed kit

Memorial Hall catch up

Highways – Wincanton Racecourse

SID

2 lots of bank reconciliation to be signed

Cemetery records

Remove recreation area from agenda

Council confirmed the next meeting as Tuesday 20th January 2026.

The meeting ended at 9.45 pm.

Signed

Date

R Bastable – Chairman of Council