

Charlton Musgrove Parish Council

NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 18th November 2025 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.

Lisa Gilby

Parish Clerk & Responsible Financial Officer

clerk@charltonmusgrovepc.org.uk

01747 821240

Agenda

Public Question and Comment Time:

The Chair allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

25/44. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

25/45. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

25/46. PARISH COUNCIL MINUTES

To resolve to approve and sign, as a correct record, the minutes of the Parish Meeting on 16th September 2025.

25/47. TO RECEIVE REPORTS FROM

Chair of the Council
Somerset Councillors
Staffing Committee

25/48. PLANNING APPLICATIONS

To consider and make recommendations on the following or to show any recommendations made since the last meeting:

25/02684/HOU Dairy Barn, Rectory Farm Barns, Rectory Lane, Charlton Musgrove	Conversion of garage to provide additional living area and raising the height of the building to allow for a first-floor bedroom. Erection of a single storey extension with covered walkway, Erection of a detached outbuilding for workshop/gym and the formation of a new vehicular access.	
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25/02485/S73 The Oaks, Rectory Lane, Charlton Musgrove	Application to vary conditions to allow Altering and re orientating the footprint and design of the dwelling, changing the external finish to white render, changes to roof shape and materials, changes to fenestration and repositioning the approved garage, in relation to planning approval 24/01426/	
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To receive any planning decisions from Somerset Council.

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25/49. FINANCE

- a. To resolve to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- b. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 16th September 2025: (Appendix 1).

Three Counties Landscaping Inv. 8072	£184.80	Paid
Annie Sutton	£9.95	Paid

25/50. OPEN SPACES

- a. To receive an update on Highway issues.
Wincanton Races traffic and highways management
- b. To receive an update on the Speed Indicator Devices.
- c. To discuss any cemetery matters.
- d. To discuss the recreation area
Update on the sale of assets and clearing of the space
- e. To discuss necessary work on the parish council land adjoining the Memorial Hall

25/51. CM MEMORIAL HALL FUNDING

Update from the meeting between Parish Councillors and the hall Trustees

25/52. BUDGET

To discuss and resolve the 2026/27 budget

25/53. ASSERTION 10 COMPLIANCE

To discuss and resolve new IT policy

25/54. CMPC FACEBOOK PAGE

Is the Facebook page available for people to see?

25/55. BLEED KITS

To discuss and resolve method of payment for bleed kit

25/56. REPORTS AND CORRESPONDENCE FROM THE CLERK

The clerk had forwarded all correspondence and reports to councillors prior to the meeting.

25/57. ITEMS FOR THE NEXT AGENDA

To agree items for the next agenda and confirm the next meeting as Tuesday 20th January 2026.

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.