

# Charlton Musgrove Parish Council

## NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 19th November 2024 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.



Parish Clerk & Responsible Financial Officer  
07786 071147 13<sup>th</sup> November 2024

## Agenda

### Public Question and Comment Time:

The Chairman allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

#### 1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

#### 2. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

#### 3. PARISH COUNCIL MINUTES

To resolve to approve and sign, as a correct record, the minutes of the Parish Meeting on 17<sup>th</sup> September 2024.

#### 4. TO RECEIVE REPORTS FROM

Chairman of the Council  
Somerset Councillors

#### 5. PLANNING APPLICATIONS

To consider and make recommendations on the following:

None Received.

To receive any planning decisions from SSDC.

#### 6. FINANCE

- a. To resolve to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- b. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 17<sup>th</sup> September 2024: (Appendix 1).
- c. To consider a request for funding from the Citizens Advice Bureau.

#### 7. OPEN SPACES

- a. To receive an update on the picnic table.
- b. To receive an update on Highway issues.
- c. To receive an update on the speed indicator devices.
- d. To discuss any cemetery matters. Review the hedge cutting.
- e. To receive the Police report.
- f. To receive an update on the value of the land at Barrow Lane.

- g. To discuss registration with the Land Registry of the patch of land owned by the Council.
- h. To discuss access to the rights of way in the Parish.

**8. RECREATION AREA OPTIONS**

To review all options for the play area's future and confirm the decision.

**9. SOMERLEA NOISE COMPLAINT**

To discuss the residents noise complaint.

**10. CLERK RECRUITMENT**

To confirm the recruitment of a new Clerk and resolve to delegate authority to recruit to the Personnel Committee. To confirm the last day of employment of the current Clerk.

**11. CHURCH IMPROVEMENTS**

To discuss any actions required from the Parish Council from the planned improvements.

**12. ACTION LIST**

To review and update the action list.

**13. PRECEPT**

To discuss planning the precept for 2025/2026.

**14. TRAINING SUPPORT FOR VILLAGE COLUNTEERS**

To discuss how the Parish Council can support community volunteers in the Village.

**15. COMMUNITY REVIEW PROJECT**

To receive an update.

**16. REPORTS AND CORRESPONDENCE FROM THE CLERK**

- a. Receive correspondence and updates.

**17. 2025 MEETING DATES**

To confirm the 2025 meeting dates as follows:

21st January 2025

18th March 2025

20th May 2025 (Annual Parish Meeting followed by the Annual Parish Council Meeting)

15th July 2025

16th September 2025

18th November 2025

**18. ITEMS FOR THE NEXT AGENDA**

To agree items for the next agenda and confirm the next meeting as Tuesday 21st January 2025.

*All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.*