

Annual Meeting Charlton Musgrove Parish Council

Draft Minutes of the Annual Meeting of the Full Council Held Tuesday 21st May at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chairman), A Sutton, B Izard, D Rochford, S Turk and S Moore.

Members of the Public in attendance: None

Somerset Councillors: None

Proper Officer in attendance: S Atherton

Public Questions and Comments

None.

24/32 Election of Chairman and Deputy Chairman

Council voted unanimously to elect Councillor Bastable as Chairman and Councillor Sutton as Deputy Chairman.

24/33 Apologies for Absence

Somerset Councillors Power and Trimmell.

24/34 Declarations of Interest and Requests for Dispensations

None.

24/35 Minutes of the Meetings Held Tuesday 19th March 2024

On a proposal from Councillor Moore, seconded by Councillor Izard, the minutes were approved and signed by the Chairman.

24/36 Receive Reports from the Chairman and Somerset Councillors

The Chairman had given his report at the Annual Parish meeting.

24/37 Planning Applications

Council discussed the withdrawal of the application at Stoke Farm, Stoney Stoke and instructed the Clerk to contact the Planning Department for an update on the various applications linked to the demolition of the farmhouse.

Council also discussed the recent installations at Somerlea Farm at instructed the Clerk to contact Somerset Council as to a possible breach of planning.

24/38 Finance

- a. On a proposal from Councillor Sutton, seconded by Councillor Moore, Council unanimously voted to approve the latest bank reconciliation and all payments presented.
- b. On a proposal from Councillor Moore, seconded by Councillor Turk, Council voted to approve all payments made since the meeting held on 19th March 2024.
- c. Council noted the final VAT claim for the financial year.
- d. Council agreed that the Clerk will notify them when the AGAR is complete for an extraordinary meeting to be called to sign the paperwork.
- e. On a proposal from Councillor Bastable, seconded by Councillor Moore, Council unanimously agreed to appoint Paul Russell to carry out the internal audit for 23/24.

24/39 Open Spaces

- a. Council agreed to ask the Village Hall committee if they would like the picnic table to be installed at the hall on loan.
- b. The Chairman asked all councillors to report any highway issues direct to Somerset Council.
- c. After discussion it was agreed the Chairman will contact Bayford Parish Council for more information regarding the Speed Indicator Devices.
- d. The Clerk has completed the inputting of grave spaces and information onto the Scribe accounting package.
- e. Council has not received a Police report for quite some time.
- f. The Clerk is seeking further information for the land at Barrow Lane for Land Registry.
- g. After discussion Council resolved to appoint Andrea Maistrello to carry out the Tree Survey for the Parish.
- h. Council confirmed the defibrillator training will take place at the Village Hall, 10am 29th June 2024.

24/40 Community Review Project

Councillor Izard talked about the review and what it entailed. Council agreed to place this item on the next agenda whilst Councillor Izard seeks more information.

24/41 Action List

Council noted the action list and agreed to remove the Cemetery Plan.

24/42 Reports and Correspondence from the Clerk

The Clerk had forwarded all Council emails to Councillors prior to the meeting.

24/43 Items for the next agenda

Community Review Project
Planning Enforcement
Land Registry Update.

Council confirmed the next meeting as Tuesday 16th July 2024.

The meeting ended at 20:40.

Signed RF Bastable

Date 16/7/24

R Bastable – Chairman of Council