

# Charlton Musgrove Parish Council

## NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 19<sup>th</sup> September 2023 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.

Parish Clerk & Responsible Financial Officer  
07786 071147 11<sup>th</sup> September 2023

## Agenda

### **Public Question and Comment Time:**

The Chairman allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

#### **1. APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence.

#### **2. DECLARATIONS OF INTEREST**

To receive declarations of any Pecuniary or Other interests.

#### **3. PARISH COUNCIL MINUTES**

To resolve to approve and sign, as a correct record, the minutes of the Parish Meeting on 18<sup>th</sup> July 2023.

#### **4. TO RECEIVE REPORTS FROM**

Chairman of the Council  
SCC Councillors

#### **5. PLANNING APPLICATIONS**

To consider and comment on the following:

To note any additional plans received up to Friday 15<sup>th</sup> September 2023. Any additional plans will be placed on the Parish notice board for residents information.

To receive any planning decisions from SSDC:

#### **6. FINANCE**

- a. To resolve to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- b. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 18<sup>th</sup> July 2023 : (Appendix 1).

#### **7. OPEN SPACES**

- a. To receive an update on the picnic table.
- b. To discuss and resolve to report any Highway issues.
- c. To discuss any cemetery matters.
- d. To receive the Police report.
- e. To receive an update on the land at Barrow Lane.
- f. To further discuss and resolve any action regarding the Speed Indicator Devices.

- g. To confirm continuation of the annual play inspection.
- h. To discuss the action needed to prevent slipping at St John's gate posts.
- i. To confirm action required for the grass cutting at the Recreation Area.
- j. To receive an update on works commencing at Heatherwood.

**8. ACTION LIST**

To review and update the action list.

**9. REMEMBRANCE DAY**

To confirm which Councillor will lay the wreath on Remembrance Day.

**10. REPORTS AND CORRESPONDENCE FROM THE CLERK**

- a. Receive correspondence and updates.

**11. ITEMS FOR THE NEXT AGENDA**

To agree items for the next agenda and confirm the next meeting as Tuesday 21<sup>st</sup> November 2023.

*All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.*