

Annual Meeting Charlton Musgrove Parish Council

Draft Minutes of the Annual Meeting of the Full Council Held Tuesday 16th May 2023 at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chairman), B Izard, D Rochford, R Kimber and S Moore.

Members of the Public in attendance: None

County Councillors: Councillor T Power.

Proper Officer in attendance: S Atherton

Public Questions and Comments

None.

23/29 Election of Chairman and Deputy Chairman

Council voted unanimously to elect Councillor Bastable as Chairman and Councillor Sutton as Deputy Chairman.

23/30 Apologies for Absence

Councillors Sutton and Turk. County Councillor Trimmell.

23/31 Declarations of Interest and Requests for Dispensations

Councillor Moore declared an interest in planning application 23/00818/FUL, The Oaks and left the meeting during the discussion and vote.

23/32 Minutes of the Meetings Held Tuesday 21st March 2023

On a proposal from Councillor Moore, seconded by Councillor Rochford, the minutes were approved and signed by the Chairman.

23/33 Receive Reports from the Chairman and County Councillors

Councillor Power talked about the Recycling statistics, soft plastic recycling pilot, primary school places and mental awareness week. He also talked about alternative energy payments, highway contravention fines, COVID booster vaccinations and a new grant to attract childminders in the area.

Councillor Bastable thanked all councillors for their hard work during the last year making a better life for all in the village. He also talked about how well received the bench has been, which council installed at St John's Church.

23/34 Planning Applications

23/00818/FUL

Demolition of existing dwelling and erection of a replacement dwelling and garage, closure of one vehicular access and alterations to the other vehicle access. The Oaks, Rectory Lane.

Councillor Moore left the room.

After discussion, on a proposal from Councillor Izard, seconded by Councillor Rochford, Council unanimously agreed to support the application.

Councillor Moore re-joined the meeting.

23/00778/FUL

The construction of an agricultural building to be used for the storage of dry food products for the dairy herd at Greenlands Farm.

After discussion, on a proposal from Councillor Rochford, seconded by Councillor Kimber, Council unanimously agreed to support the application.

23/01028/S73A

Application to vary condition 2 (approved plans) to allow changes to the roof, relating to planning approval 2/01249/FUL for erection of building for Sui generis use in connection with horticultural enterprise to include flower conditioning, floristry and educational activities, and formation of parking area. Common Farm, Barrow Lane.

After discussion, on a proposal from Councillor Moore, seconded by Councillor Rochford, Council unanimously agreed to support the application.

Council then discussed the recent application at Stoke Farm, Stoney Stoke, regarding amendments to an original planning application. Council resolved to instruct the Clerk to submit an email to the Planning Officer with their concerns.

23/35 Finance

- a. On a proposal from Councillor Kimber, seconded by Councillor Rochford, Council unanimously voted to approve the latest bank reconciliation and all payments presented. The end of year accounts was checked by the chairman.
- b. On a proposal from Councillor Moore, seconded by Councillor Rochford, Council voted to approve all payments made since the meeting held on 21st March 2023.
- c. Council noted the internal audit report and end of year update. The Clerk will add the internal report recommendations to the action list.
- d. The Clerk read out section 1 of the AGAR, council agreed the statement and the chairman signed it.
- e. Council viewed the AGAR on the screen, checked the amounts stated and voted unanimously for the chairman to sign the AGAR and submit to the external auditor.
- f. Council noted the final VAT claim for the financial year and agreed to continue to submit returns twice a year.

23/36 Open Spaces

- a. Council agreed to decide which table to purchase before the weekend and install before the summer holidays.
- b. Councillor Kimber reported block drains around the village and the number of potholes. The Clerk will report to Highways. Council talked about the installation of Speed Indicator Devices. Council resolved to obtain 2 and pay for associated training for 2 residents. The Clerk will investigate costs and add to the action list.
- c. Council is awaiting an update from the Locality Team regarding the schedule to empty the newly installed dog waste bins.
- d. The Clerk is manually inputting all graves and headstones information from the records held. A funeral is taking place on the 18th May 2023.
- e. Council has not received a Police report since the last meeting.
- f. The Clerk is seeking further information for the land at Barrow Lane for Land Registry.
- g. The Clerk read out an email regarding the delay to the reroute of footpath WN 8-10 in the Parish.

23/37 Action List

Council noted the action list and agreed to add the speed indicator devices and the internal audit report.

23/38 Reports and Correspondence from the Clerk

The Clerk advised Council all paperwork has been received for the internment on Thursday and a cost has been added to change the ownership of the plot.

23/39 Items for the next agenda

Speed Indicator Devices

Council confirmed the next meeting as Tuesday 18th July 2023.

The meeting ended at 20:55.

Signed RF Bastable

Date 18/7/23

R Bastable – Chairman of Council