

# Charlton Musgrove Parish Council

## NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 21<sup>st</sup> March 2023 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.



Parish Clerk & Responsible Financial Officer  
07786 071147 13<sup>th</sup> February 2023

## Agenda

### Public Question and Comment Time:

The Chairman allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

#### 1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

#### 2. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

#### 3. PARISH COUNCIL MINUTES

To resolve to approve and sign, as a correct record, the minutes of the Parish Meeting on 17<sup>th</sup> January 2023.

#### 4. TO RECEIVE REPORTS FROM

Chairman of the Council  
SSDC Councillor  
SCC Councillors

#### 5. PLANNING APPLICATIONS

To consider and make recommendations on the following:

22/03445/FUL & 22/03446/LBC Change of use of land west of existing dwelling from agricultural to residential. Proposed single story extension and alterations to construct a specially equipped hydrotherapy pool/pool building with treatment room, shower room, steam/changing room and en-suite bathroom to meet the needs of the applicant, together with an extension to existing solarium and conversion of existing outbuilding to plant room. Bridle Farm Ball, Common Lane, Stoke Trister, Wincanton, Somerset, BA9 8NG.

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To note any additional plans received up to Friday 17<sup>th</sup> March 2023. Any additional plans will be placed on the Parish notice board for residents information.

To receive any planning decisions from SSDC:

**6. FINANCE**

- a. To resolve to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- b. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 17<sup>th</sup> January 2023 : (Appendix 1).

**7. OPEN SPACES**

- a. To receive an update on the picnic table.
- b. To receive an update on Highway issues.
- c. To receive an update on the dog waste bins.
- d. To discuss any cemetery matters.
- e. To receive the Police report.
- f. To receive an update on the value of the land at Barrow Lane.
- g. To discuss the purchase of a Somerset Flag for Somerset Day 13<sup>th</sup> May 2023.
- h. Footpath diversion

**8. ACTION LIST**

To review and update the action list.

**9. ANNUAL REVIEW**

To discuss and review the following Parish Council Documents:

- a. Terms of Reference
- b. Standing Orders
- c. Financial Regulations
- d. Recording of Meetings Policy
- e. Risk Assessment
- f. Annual Calender
- g. Insurance requirements/policy

**10. CORONATION CELEBRATIONS**

To discuss financial support and if a road closure is required.

**11. INTERNAL AUDITOR**

To discuss the auditor reporting documentation and appointment of an auditor for 2023/2024.

**12. REPORTS AND CORRESPONDENCE FROM THE CLERK**

- a. Receive correspondence and updates.

**13. ITEMS FOR THE NEXT AGENDA**

To agree items for the next agenda and confirm the next meeting as Tuesday 16<sup>th</sup> March 2023.

*All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.*