

Charlton Musgrove Parish Council

Draft Minutes of the Full Council Parish Meeting Held Tuesday 19th July at 7:30pm in Charlton Musgrove Village Hall

Members Present: Councillors R Bastable (Chairman), A Sutton (Vice-Chairman), B Izzard, D Rochford, S Turk, S Moore and R Kimber. RFB

Members of the Public in attendance: three

District and County Councillors: Councillor R Bastable, Councillor T Power and Councillor L Trimmell

Proper Officer in attendance: S Atherton

Public Questions and Comments

A resident attended to answer any questions regarding planning application 22/01249/FUL during discussions.

22/14 Apologies for Absence

None

22/15 Declarations of Interest and Requests for Dispensations

None

22/16 Minutes of the Meetings Held 18th May 2021 and 17th May 2022

On a proposal from Councillor Moore, seconded by Councillor Rochford, the minutes were approved and signed by the Chairman. 19th JULY 2022 RFB.

22/17 Appointment of Parish Clerk

Council resolved and welcomed the appointment of the new Clerk. The Chairman thanked the Staffing Committee for the recruitment process.

22/18 Receive Reports from the Parish, District and County Council Reports

Councillor Trimmell talked about the re-use week, the Offstead Inspection at Childrens Services, SCC volunteer drivers and the science competition in Bruton. Councillor Power talked about the food & energy crisis bill, free school meals during the summer holidays and the new road safety for horse riders' initiative, with new road signage.

Councillor Bastable talked about SSDC winding down and the wasted funds of the Yeovil Regeneration Plans.

Councillor Bastable thanked the Jubilee Committee for the recent event and everyone who contributed. The well organised event was a great success and very popular.

22/19 Planning Applications

22/01249/FUL – Erection of a building for Sui Generis use in connection with horticultural enterprise to include flower conditioning, forestry and educational activities, formation of parking area, Common Farm.

After discussion, Council unanimously voted to recommend approval, requesting to increase the parking provision and ensure the new gate has the required recess to ensure safe access. Proposed by Councillor Moore, seconded by Councillor Izzard.

RFB

Council discussed the agreed footpath at the Heatherwood development. It was agreed that Councillor Trimnell would provide the Officer's name who best to contact to progress with the plans. It was also agreed the Clerk will investigate and write to Highways for an update.

22/20 Accounts and Financial Matters

On a proposal from Councillor Sutton, seconded by Councillor Turk, Council unanimously voted to approve the latest bank reconciliation and all payments presented.

Councillor Moore updated Councillors on the AGAR submission and completion. Council agreed to receive quarterly accounts going forward, which will include expenditure to budget.

22/21 Barrow Lane Rent Licence

Councillor agreed that the Chairman continue to investigate and explore other companies to complete a lease, up to the value of £250.

22/22 Cemetery

Council agreed that the after the next cemetery inspection by Councillor's Bastable and Sutton, the Clerk will place sensitive messages on the headstones for relatives whose plot and/or headstone needs attention.

Once completed the ground maintenance contractor will be contacted to confirm strimming around ground placed headstones.

22/23 Staffing Committee Phase 2 Documentation

On a proposal from Councillor Moore, seconded by Councillor Sutton, Council unanimously agreed to accept the phase 2 documents.

22/24 Speed Indicator Devices

A neighbouring Parish had expressed an interest in sharing a SID. Council instructed the Clerk to investigate costs and conditions of obtaining one for the Parish.

22/25 Parish Play Area

Councillor Moore talked about the recent play area inspection, which did not specify any urgent repairs or actions. Councillors talked about the installation of a recyclable plastic bench for the area. Councillor Izard will investigate costs and report back to Council.

22/26 Dog Waste Bins

Council resolved that the Clerk should contact SSDC Street Scene for more information on the purchase, fitting and emptying of bins for the Parish.

22/27 Queens Jubilee Green Canopy Plaque

Council agreed to purchase the plaque and trees as previously discussed. Councillor Sutton will organise and report back to Council at the next meeting.

22/28 Reports and Correspondence from the Clerk

The Clerk talked about the benefits of joining SLCC and the costs per annum. Council resolved to support the Clerks membership. Council also agreed to purchase the latest Arnold Baker Local Council Administration for legal reference and best

practice. Proposed by Councillor Moore, seconded by Councillor Rochford, vote:
unanimous.

22/29 Items for the next agenda

Leaking Notice Board

Website Access

Community Engagement

The meeting ended at 21:15

Signed RF. Bastable
R Bastable – Chairman of Council

Date 27/9/22