

# Charlton Musgrove Parish Council

## NOTICE OF MEETING

The next Full Council Meeting will be held at 7.30pm on Tuesday 15<sup>th</sup> November 2022 at Charlton Musgrove Village Hall. All members of the Council are hereby summoned to attend the above meeting, to resolve on the business outlined below. All Councillors and members of the public should be aware this meeting may be recorded.



Parish Clerk & Responsible Financial Officer

07786 071147 8<sup>th</sup> November 2022

Revised 10<sup>th</sup> November 2022

## Agenda

### Public Question and Comment Time:

The Chairman allows 3 minutes for a member of the Parish electorate to speak before the meeting begins. Duration of the public session is at their discretion. Any questions raised during this time will not be discussed by Council, nor minuted; items for the next agenda to be put to the Clerk in writing as listed in the final item.

#### 1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

#### 2. DECLARATIONS OF INTEREST

To receive declarations of any Pecuniary or Other interests.

#### 3. PARISH COUNCIL MINUTES

To resolve to approve and sign, as a correct record, the minutes of the Parish Meeting on 27<sup>th</sup> September 2022.

#### 4. TO RECEIVE REPORTS FROM

Chairman of the Council

SSDC Councillor

SCC Councillors

#### 5. PLANNING APPLICATIONS

To consider and make recommendations on the following:

**22/02717/HOU** Erection of a covered garden area building (retrospective application), Willow Brook Farm, Barrow Lane.

To note any additional plans received up to Friday 11<sup>th</sup> November 2022.

To receive any planning decisions from SSDC.

#### 6. FINANCE

- a. To resolve to accept and approve the latest bank reconciliations, prepared by the Clerk, verified by Cllr Rochford and signed off by Cllr Bastable.
- b. To review and resolve upon Delegated Authority (£500) payments made since the meeting held on 27<sup>th</sup> September 2022: (Appendix 1).

#### 7. OPEN SPACES

- a. To confirm the siting and installation of the bench at St John's Church and confirm funding.
- b. To discuss repair of the leaking notice board.
- c. To receive an update on the picnic table.
- d. To receive an update on Highway issues.

- e. To receive an update on the dog waste bins.
- f. To discuss any cemetery matters.
- g. To receive the Police report.
- h. To discuss the removal of trees on Barrow Lane.

**8. PLAY AREA CONSULTATION**

To discuss the feedback from the play area consultation Friday 11<sup>th</sup> November 2022 and decide on the future of the area.

**9. ACTION LIST**

To review and update the action list.

**10. PRECEPT**

To plan the budget for 2023/2024 and resolve the amount to be requested for the 2023 precept. The Precept request will be signed at the meeting held in January 2023. Council to note the precept request will be sent to Somerset County Council by Friday 20<sup>th</sup> January 2023.

**11. REPORTS AND CORRESPONDENCE FROM THE CLERK**

- a. Receive correspondence and updates.
- b. Website Access.
- c. Parish Logo.

**12. 2023 MEETING DATES**

To confirm the 2023 meeting dates as follows:

17<sup>th</sup> January 2023

21<sup>st</sup> March 2023

16<sup>th</sup> May 2023 (Annual Parish Meeting followed by the Annual Parish Council Meeting)

18<sup>th</sup> July 2023

19<sup>th</sup> September 2023

21<sup>st</sup> November 2023

**13. TO CONSIDER AN EXCLUSION OF PRESS AND PUBLIC**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, to consider a resolution to exclude the press and public from the meeting for the following reason:  
Clerk's Review

**14. ITEMS FOR THE NEXT AGENDA**

To agree items for the next agenda and confirm the next meeting as Tuesday 17<sup>th</sup> January 2023.

*All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.*