

# Notice of Charlton Musgrove Parish Council Extraordinary Meeting

Dear Councillors

I hereby give notice that on Tuesday 8 June 2021 a meeting of Charlton Musgrove Parish Council will take place at Charlton Musgrove Village Hall, commencing at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

All Councillors and members of the public should be aware this meeting may be video-recorded.



Signed by Fran Hill, Clerk

Date 27 May 2021

## Public Session

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village. Anybody wishing to speak at the meeting may do so but must inform the Clerk on [clerk@charltonmusgrovepc.org.uk](mailto:clerk@charltonmusgrovepc.org.uk). A maximum of three minutes will be allowed for each person to speak at the Chairman's discretion. Due to current Government guidelines, there will be limited spaces in the hall. Any members of the public wishing to join via Zoom should email the clerk for details.

## Agenda

**CMPC 06/1** TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

**CMPC 06/2** DECLARATION OF INTEREST: Members to declare interests they may have on the agenda items.

**CMPC 06/3** TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27 APRIL 2021, 4 MAY 2021, 18 MAY 2021.

**CMPC 06/4** ACTIONS FROM THE PREVIOUS MEETING

**CMPC 06/5** PLANNING APPLICATIONS

- I. Applications to consider at the meeting to be considered: 21/01007/HOU Erection of a Triple Garage at Wood View Charlton Musgrove Wincanton Somerset
- II. Applications to consider that have arrived after agenda was sent out.

**CMPC 06/6** FINANCIAL MATTERS

a) To approve payments to be raised for :

	Payee	Amount	Notes
	Hoblake Services	£60	Internal Auditor

b) To consider any invoices arrived since the agenda was sent out.

c) To note payments previously raised since last meeting under delegated powers

	Payee	Amount	Notes

**d) Financial Matters to be considered.**

- i. To note the balance of the bank accounts
- ii. Update on Payroll
- iii. To re- consider the internal audit report (pg4)
- iv. To approve and sign the Annual Governance Statement (pg 5)
- v. To approve and sign the Accounting Statement for 2020-21 (pg 6)
- vi. To note the Notice of Public Rights and Publication of Annual Governance & Accountability Return (exempt Authority)

**CMPC 06/7** PLAY AREA SWINGS

**CMPC 06/8** ELECTRONIC STORAGE

**CMPC 06/9** ITEMS FOR NEXT AGENDA:

**CMPC 06/10** DATE OF NEXT MEETING: Tuesday 27 July

*All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.*

*Fran Hill Parish Clerk & Responsible Financial Officer Tel: 01747823699*

27/05/21