

Notice of Charlton Musgrove Parish Council Meeting

Dear Councillors

I hereby give notice that on Tuesday 18 May 2021 a meeting of Charlton Musgrove Parish Council will take place at Charlton Musgrove Village Hall, commencing immediately following the Annual Parish Meeting. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

All Councillors and members of the public should be aware this meeting may be video-recorded.



Signed by Fran Hill, Clerk
Date 10 May 2021

Public Session

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village. Anybody wishing to speak at the meeting may do so but must inform the Clerk on clerk@charltonmusgrovepc.org.uk. A maximum of three minutes will be allowed for each person to speak at the Chairman's discretion. Due to current Government guidelines, there will be limited spaces in the hall. Any members of the public wishing to join via Zoom should email the clerk for details.

Agenda

- CMPC 05-2/1** TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
- CMPC 05-2/2** DECLARATION OF INTEREST: Members to declare interests they may have on the agenda items.
- CMPC 05-2/3** TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27 APRIL 2021
- CMPC 05-2/4** ACTIONS FROM THE PREVIOUS MEETING
- CMPC 05-2/5** PLANNING APPLICATIONS
 - I. Applications to consider at the meeting to be considered: None
 - II. Applications to consider that have arrived after agenda was sent out.
- CMPC 05-2/6** FINANCIAL MATTERS
 - a) To approve cheques to be raised for :

	Cheque No	Payee	Amount	Notes

- b)** To consider any invoices arrived since the agenda was sent out.
- c)** To note cheques previously raised since last meeting under delegated powers

	Cheque No	Payee	Amount	Notes

d) Financial Matters to be considered.

- i. To note the balance of the bank accounts and update on change of bank.
- ii. Update on Payroll
- iii. To resolve to certify Charlton Musgrove PC “exempt” from external audit (2020-21) (pg 3)
- iv. To re-appoint Internal Auditor and consider the internal audit report (pg4)
- v. To approve and sign the Annual Governance Statement (pg 5)
- vi. To approve and sign the Accounting Statement for 2020-21 (pg 6)
- vii. To note the Notice of Public Rights and Publication of Annual Governance & Accountability Return (exempt Authority)

CMPC 05-2/7 PLAY AREA:
CMPC 05-2/8 HIGHWAYS:
CMPC 05-2/9 DOG BINS:
CMPC 05-2/10 STAFFING:
CMPC 05-2/11 CEMETERY RULES:

- e) To consider changing the permissible depth of graves.
- f) To consider the fees related to single/joint graves or ashes.

CMPC 05-2/12 RISK ASSESSMENTS:
CMPC 05-2/13 ITEMS FOR NEXT AGENDA:
CMPC 05-2/14 DATE OF NEXT MEETING: Tuesday 27 July

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.

Fran Hill Parish Clerk & Responsible Financial Officer Tel: 01747823699

10/05/21