

Notice of Charlton Musgrove Annual Parish Council Meeting

Dear Councillors

I hereby give notice that on Tuesday 4 May 2021 the Annual meeting of Charlton Musgrove Parish Council will take place via Zoom, commencing at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

Join Zoom Meeting

<https://us02web.zoom.us/j/84116292097?pwd=VndqNTZaMVVIZVFEMnNQbKQnNrdz09>

Meeting ID: 841 1629 2097

Passcode: 969629

All Councillors and members of the public should be aware this meeting may be video-recorded.



Signed by Fran Hill, Clerk

Date 27 April 2021

Public Session

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village. Anybody wishing to speak at the meeting may do so but must inform the Clerk on clerk@charltonmusgrovepc.org.uk. A maximum of three minutes will be allowed for each person to speak at the Chairman's discretion.

Agenda

- CM APC 05/01 ELECTION OF CHAIRMAN
- CM APC 05/02 DECLARATION OF OFFICE
- CM APC 05/03 ELECTION OF VICE CHAIRMAN
- CM APC 05/04 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE THE REASONS GIVEN
- CM APC 05/05 DECLARATIONS OF INTEREST
- CM APC 05/06 COUNCILLOR REPORTS
- CM APC 05/07 COMMITTEE MEMBERSHIP
 - I. Staffing Committee
- CM APC 05/08 COMMITTEE STRUCTURE AND TOR
 - II. Staffing Committee: to approve the TOR and Structure agreed at meeting on 19/01/21
- CM APC 05/09 POLICY REVIEW
 - III. Standing Orders: to approve Standing Orders agreed at meeting on 3/11/21
 - IV. Financial Regulations: to approve Financial Regulations agreed at meeting 23/03/21
 - V. Code of conduct: to approve the Code of Conduct agreed at meeting 23/03/21
- CM APC 05/10 SPECIAL RESPONSIBILITIES
 - VI. Payroll
- CM APC 05/11 CALENDAR OF MEETINGS 21/22
 - VII. 18/5/21, 20/7/21, 21/9/21, 16/11/21, 18/1/22, 15/3/22

All members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.

Fran Hill Parish Clerk & Responsible Financial Officer Tel: 01747823699

27/04/2021