

Notice of Charlton Musgrove Parish Council Meeting

Dear Councillors

I hereby give notice that on Tuesday 19 January 2021 a meeting of Charlton Musgrove Parish Council will take place via Zoom, commencing at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

<https://us02web.zoom.us/j/84596860857?pwd=UDJOYVVDY2tIRIJwKzJZSDJQOENVZz09>

Meeting ID: 845 9686 0857

Passcode: 823940

All Councillors and members of the public should be aware this meeting may be video-recorded.

Signed by Fran Hill, Clerk

Date 12 January 2021

Public Session

An opportunity for members of the public or other authorities to address the Council on any agenda item or matter concerning the village. Anybody wishing to speak at the meeting may do so but must inform the Clerk on clerk@charltonmusgrovepc.org.uk. A maximum of three minutes will be allowed for each person to speak at the Chairman's discretion.

Agenda

- CMPC 01/01 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE THE REASONS GIVEN**
- CMPC 01/02 DECLARATION OF INTEREST:** Members to declare interests they may have on the agenda items.
- CMPC 01/03 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 DECEMBER 2020 AND 14 DECEMBER 2020**
- CMPC 01/04 ACTIONS FROM THE PREVIOUS MEETING.**
- CMPC 01/05 PLANNING APPLICATIONS**
- I. **Applications to consider at the meeting to be considered:**
20/03661/PAMB Prior approval for the conversion of a barn to a dwelling at Greenlands Farm, Charlton Musgrove.
 - II. **Applications to consider that have arrived after agenda was sent out.**
- CMPC 01/06 FINANCIAL MATTERS:**
- a) **To approve cheques to be raised for :** None received
 - b) **To consider any invoices arrived since the agenda was sent out.**
 - c) **To note cheques previously raised since last meeting under delegated powers**

	Cheque No	Payee	Amount	Notes
	606	Somerset Forge	£1230.00	Fingerposts

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.

Fran Hill Parish Clerk & Responsible Financial Officer Tel: 01747823699

13/01/2021

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607	A Sutton	£40.08	Post-crete and silicon (previously agreed)
608	Fitzpatrick Woolmer	£1737.60	Notice Board (replacement cheque)
609	Jimmy Flynn	£400.00	Website (replacement cheque)
610	Three Counties	£78.00	Inv 2365 mowing of the Cemetery

d) Financial Matters to be considered

- i. To note the balance of the bank accounts
- ii. Annual Budget: to consider the revised annual budget figures for year 2021-22 in preparation to agreeing the Precept.
- iii. To agree the Precept

CMPC 01/07 **STANDING ORDERS:** To resolve to agree the change to S4.4.5 and add 1 day.

CMPC 01/08 **RECORDING OF MEETINGS POLICY:** to resolve to accept or update the Recording Meetings Policy 2015

CMPC 01/09 **FINANCIAL REGULATIONS :** to resolve to accept the Financial Regs 2020 to add to the website.

CMPC 01/10 **GRAVEYARD MAINTENANCE:** To consider the two quotes presented for ongoing maintenance of our graveyard.

- i. SSDC
- ii. Three Counties

CMPC 01/11 **PLAY AREA:**

- i. Update of plans from Amber Butt on behalf of the Working Party
- ii. To discuss the operational inspection report to resolve what action is required to comply with the report's action points in conjunction with recommendations from the Working Party.

CMPC 01/12 **STAFFING COMMITTEE:** Update from Cllr Moore

CMPC 01/13 **VILLAGE HALL:** Update from Sue Parroy

CMPC 01/14 **HIGHWAYS:** Update regarding parking on Barrow Lane from Cllr Bastable

CMPC 01/15 **ITEMS FOR THE NEXT AGENDA**

CMPC 01/16 **DATE OF NEXT MEETING:** Tuesday 9 March 2021 7.30pm

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