

Charlton Musgrove Parish Council

Minutes of the meeting of the Parish Council held via 'Zoom'
on Monday 29th June 2020 (19.30 – 21.50)

In attendance: R Bastable, B Izard, A Sutton, S Moore. R Kimber, S Turk
County Councillor: A Groskop
Parish Clerk: Adrian Pitt

Public Open Time: No members of the public were in attendance

1 Apologies for Absence: None

2 Minutes: The Council approved the minutes of the meeting held on the 16th June 2020. Cllr Bastable proposed that future minutes should record not only the results of any votes but also the names of Councillors that voted either in favour, against or abstain. This was rejected by Council and it was agreed that the result of votes will continue to be recorded as before (For/Against/Abstain). Cllr Bastable questioned if an agreement had indeed been made at the last Council meeting for himself, Cllr Izard and the Clerk to meet separately to complete the outstanding Financial Regulations and Standing Orders. It was confirmed by Council that this was the case and remains outstanding.

3 Declaration of Interest: None

4 Update on outstanding council actions: Review of action points from previous meetings yet to be completed:

(Respective previous agenda item in ())

(4) Clerk to write to Planning department to recommend rejection of the application and to state reasons. **COMPLETED**

(7i) Cllr Bastable to write to Tim Wills to check if as agreed he had contacted the agent for the developer and ask if he could remind the agent of his previous undertaking to inform the Council of progress of the establishment of the footpath. **COMPLETED**

(7ii) Clerk to write to the developers agent to request a programme of works. **COMPLETED.**

(8) Cllr Moore to draw up her speech for the Area East committee meeting and present to Council at the next meetings. **COMPLETED and agreed by Council**

(9) Clerk to write to Mrs Pownall to with decision of the Council, to express the Council's concern over the planting of a hedge and weed killing on Council land without permission and to ask her not occupy the land until further notice. **COMPLETED**

(10) Clerk to liaise with Cllr Moore to agree meeting date. Cllr Moore was unable to participate but Cllr Izard took her place. The Clerk and Cllr Izard were asked for a firm proposal on GDPR and website strategy for next meeting. (See actions below)

(12) Clerk to write to Garry Warren at Highways requesting his assistance and advice on how best to reduce accidents on road through the village. **COMPLETED. Clerk awaiting definitive response from Mr Warren. Cllr Bastable proposed that the Clerk keep a log of all future accidents noting that there were four in the six weeks up to the 16th June 2020. This was agreed by Council.**

5 Planning applications to be considered: Application No: 20/01573/COL Location: Beaufort Bungalow, Charlton Musgrove, Wincanton, Somerset BA9 8HD APPLICANT Mr N J Apsey
PROPOSAL: Certificate of lawfulness for the continued occupation of dwelling house in breach of condition 4 of planning permission 891772 (agricultural occupancy condition) dated 22nd November 1989
Decision: No objections (unanimous) **Proposed By:** A Sutton **Seconded:** S Moore

6 Financial Matters:

Cheque payments were agreed and raised for :

- Adrian Pitt £432.01 (April, May & June Salary, Stamps, Ink Cartridge, Zoom Professional 1 Month)
- Milborne Port Computers £399.98 (New laptop)
- SALC £30 (Clerk Training Part 1)

7 Proposed Barrow Lane development: Cllr Moore's statement was proposed and agreed for the upcoming Area East meeting

8 Footpaths & Environment: Council agreed to establish an Environmental Project sub-committee to consider matters relating to subjects such as (but not limited to) the Environment and repair of footpaths. It was agreed that Cllr Izard will Chair the sub-committee and Cllrs Sutton and Kimber will be active members and the Committee will present proposals for action to the Council on matters relating to their area of responsibility.

9 St John's Cemetery: The Council discussed the kind offer by the Taylor family to donate a bench for the cemetery in memoriam to Mrs Glenda Taylor and it was agreed that the Clerk would contact the Taylor family to discuss further. (See action below)

10 Current Agenda Items for Next Meeting:

- Greenlands Farm
- GDPR & Website
- Repairing Fingerposts

11 Date of Next Meeting: 21 July 2020 at 19.30

There being no further business, the meeting closed at 20.30

Actions:

- **Cllr Izzard** to undertake a cost comparison of website packages and report back at next meeting
- **Cllrs Bastable, Izzard and the Clerk** to meet and propose to the Council completed Standing Orders and Financial Regulations
- **The Clerk** to write to the Taylor family to thank them for their offer of a bench in the cemetery and ask if other locations are possible
- **The Clerk** to follow-up email with Garry Warren at Highways in regard to accidents on B3081 in village and keep a log of accidents
- **The Clerk** to write to planning to inform them of decision of Council regarding Application No: 20/01573/COL Mr NJ Apsey

Adrian Pitt, Parish Clerk & Responsible Financial Officer 30/06/2020