

Charlton Musgrove Parish Council

Minutes of the meeting of the Parish Council held via 'Zoom' on Tuesday 17th June 2020 (19.20 – 21.50)

In attendance: R Bastable, B Iazard, A Sutton, S Moore. R Kimber, S Turk
County Councillor: A Groskop
Parish Clerk: Adrian Pitt

Public Open Time: No members of the public were in attendance

- 1 **Apologies for Absence:** None
- 2 **Minutes:** The Council approved the minutes of the meeting held on 12th May 2020
- 3 **Declaration of Interest:** None
- 4 **Planning applications to be considered:** Planning Application SCC/3706/2020 Former Railway Cutting, Verrington Lane, Charlton Musgrove, Wincanton - Infill of disused railway cutting with inert waste (part retrospective).
Recommend: Refusal (majority decision) **Proposed By:** S Moore **Seconded:** S Turk
(See additional actions below)
- 5 **Planning decisions /applications received after agenda released:** None
- 6 **Financial Matters:**
 - a) *Annual accounts:* Statement of accounts for financial year ending 31st March 2020 were approved
 - b) *Annual Return:* The Governance Statement was reviewed and signed
 - c) *Annual Return:* The Accounting Statement was reviewed and signed
 - d) *Annual Review of Parish Council Standing Orders and Financial Regulation:* Agreement of wording and adoption of new Standing Orders & Financial Regulations were not completed and will be presented for review and agreement at the next Council meeting
 - e) *Review of the Council Asset Register:* A review was undertaken by Council with some adjustments being made to the stated values

It was agreed that cheques were to be raised for :

 - Three Counties Landscaping: £234.00 for cemetery maintenance
 - Young's Garden Machinery: £254.90 for servicing of playing field mower
 - Hoblake Services: £60 internal audit fee

Allowance for financial matters arising after the issue of this Agenda:
The Parish Council Laptop has stopped working and needs to be replaced urgently. It was agreed that an allowance of up to £600 would be made for a replacement and that following the taking of appropriate technical advice the Clerk may purchase a new machine from either Milborne Port Computers or PC World.
- 7 **Land adjoining Heatherwood:** No further contact has been received from the landowners agent despite previous undertakings. (See additional actions below)

- 8 Proposed Barrow Lane Development:** Cllr Bastable stated that this application has been referred to the Area East Committee scheduled for discussion on the 8th July 2020. It was agreed that Cllr Moore would attend and speak on behalf of the Council with Cllr Kimber offering to be act as back-up (See additional actions below).
- 9 Parish Council land in Barrow Lane:** It was agreed that the Parish Council do not at this time wish to make their land in Barrow Lane available for rent. The Council were concerned that work had already been carried out without their prior agreement and that the recent planting of hedges and weed killing was deemed to be not acceptable. (See additional actions below).
- 10 Website/GDPR:** The Clerk informed the Council that it was currently in breach of GDPR regulations. It was agreed that Cllr Moore and the Clerk will form a working party to investigate how the Council can best achieve the conformity required and will report back with proposals at the next meeting. (See additional actions below)
- 11 Fingerposts:** It was agreed that this matter would not be discussed at this meeting but should be re-scheduled for a meeting later in the year.
- 12 Highways:** Cllr Sutton expressed to the meeting her deep concerns over the number of accidents still occurring within the village despite the 30mph speed limit on the B3081. It was agreed by the Council that the Clerk should contact again the Highways Authority to see what further action can be taken. (See additional actions below).
- 13 Date of Next Meeting:** 29th June 2020 at 19.30

There being no further business, the meeting closed at 21.50

Additional Actions:

(Respective agenda item in ())

(4) Clerk to write to Planning department to recommend rejection of the application and to state reasons.

(7i) Cllr Bastable to write to Tim Wills to check if as agreed he had contacted the agent for the developer and ask if he could remind the agent of his previous undertaking to inform the Council of progress of the establishment of the footpath. **(7ii) Clerk** to write to the developers agent to request a programme of works.

(8) Cllr Moore to draw up her speech for the Area East committee meeting and present to Council at the next meetings.

(9) Clerk to write to Mrs Pownall to with decision of the Council, to express the Council's concern over the planting of a hedge and weed killing on Council land without permission and to ask her not occupy the land until further notice.

(10) Clerk to liaise with Cllr Moore to agree meeting date

(12) Clerk to write to Garry Warren at Highways requesting his assistance and advice on how best to reduce accidents on road through the village

Meeting 02/20

Adrian Pitt, Parish Clerk & Responsible Financial Officer 17/06/2020