

Charlton Musgrove Parish Council

Minutes of the meeting of the Parish Council held via 'Zoom'
on Tuesday 21 July 2020 (19.30 – 21.05)

In attendance: R Bastable, B Izard, A Sutton, S Moore.

County Councillor: A Groskop

Parish Clerk: Fran Hill

Public Open Time: One member of the public was in attendance (she was asked if she would be available for discussion on item 7)

1 Apologies for Absence: M Haskett, S Turk (received after meeting)

2 Minutes: The Council approved the minutes of the meeting held on the 29 June 2020.

3 Declaration of Interest: None

4 Matters Arising from the Minutes: There were no matters arising.

5 Planning applications to be considered: Application No: 20/01690/COL Location: Land opposite Greenlands Farm, Charlton Musgrove, Wincanton, Somerset
PROPOSAL: Certificate of lawfulness for the continuous use of the buildings and its curtilage for the sole purposes of agriculture for a period in excess of 10 years prior to this application.
There was much discussion about the history and future of this application. There had been two previous contradictory applications in respect of this building but none of the Councillors present were able to produce evidence in support or against.

The Proposal is to reply to the planning department with the statement 'No member of the Council has direct evidence to support or object this application'

Proposed By: Cllr Izard **Seconded:** Cllr Bastable

Resolved 4 – 0 – 0
[for-against-abstain]

6 Financial Matters:

Cheque payments were agreed and raised for:

- Three Counties Landscaping: £156.00 for cemetery maintenance
- Former Parish Clerk's Wages: to include the backdated payment for additional hours. (Actual amount currently unknown)
- Back up drive for council business £42 +VAT (£50.40)
- Information Commissioner £40

7 Website/GDPR: Cllr Izard explained the catalyst for this discussion was triggered when we were audited by a new auditor. It was pointed out that there is information that as a Parish Council we need to be publishing, to comply with the Transparency For Smaller Council Code that has come into force.

The member of the public was able to inform the meeting that she maintains the community website and feels it is clunky and not able to accommodate many editors. She would be happy if we had our own Parish Council website.

Cllr Izard has looked at local Parish Council websites and sourced prices, the proposal from Jimmy Flynn (formerly of Milborne Port Computers) who now designs many of the local sites, is preferred. Cllr Izard has been quoted £300 for the build and £200 – £250 for annual support by Jimmy Flynn. This will include dedicated emails for all members of the Council. Research indicates this is a good and competitive price.

Discussion took place regarding freedom of information requests which would initiate personal emails being scrutinised under the current situation. Cllr Moore expressed her ongoing concern regarding using personal emails. She would like dedicated, secure and confidential emails for all Councillors as soon as possible.

The Proposal is for Cllr Izard to contact Jimmy Flynn and ask him to build Charlton Musgrove Parish Council a dedicated website with supporting emails.

Proposed By: Cllr Sutton **Seconded:** Cllr Bastable

Resolved 4 – 0 – 0

- 8 Fingerposts:** Cllr Sutton has sourced a company who can supply new style cast aluminium fingerposts to be placed at the Village Hall and another with finial on Rectory Lane. She has been quoted £375 each for fingerpost and £275 for a finial plus VAT. This would include initial painting but not erecting.

The Proposal is for Cllr Sutton to instruct the company Somerset Forge to provide us with two fingerposts and one finial for a total £1,230 (inc VAT)

Proposed By: Cllr Moore **Seconded:** Cllr Bastable

Resolved 4 – 0 – 0

- 9 Highways:** The Council considered actions in regard to ongoing accidents on the B3801. It was noted there had been another one just this past weekend. A car had skidded into the ditch just outside the 30mph zone. The former clerk had been in the process of speaking to highways to establish a system of logging these accidents.

It was agreed we should ask Highways to redo the Multi Day Speed Report following the installation of the 30mph zone. It was also discussed the possibility of having a Speed Indicator Device (SID). This can be added to the next agenda to discuss. Cllr Sutton has previously provided historic numbers on traffic accidents; the clerk can follow this up. Cllr Izard will also pass on further information to the clerk.

- 10 Appointment of New Clerk:** Following the resignation of the previous clerk, the Council considered the appointment of the new clerk Fran Hill to the council from 13 July 2020. She would be employed for 20 hours per month at an initial salary of £9.96 per hour. Hours will be reviewed in 3 month's time. It was pointed out that in September the new minimum wage which will come into effect and this will have to be raised.

- 11 Zoom:** The new clerk has a Zoom Pro account already paid for which she is happy to use for Parish Council Meetings at no cost. It was agreed this would be acceptable to the Council.

12 Playground

(i) Inspection: Following a reminder to have our annual check from Play Inspections. Research had taken place and although SSDC inspect the play equipment they are not ROSPA accredited so

therefore to comply with our insurance policy we need to have a further check. The quote is £55 + VAT (£66). The clerk has initiated the process but there is a 10 week wait due to Covid-19.

(ii) Opening: The Council discussed re-opening the playground following the Covid-19. SSDC provide posters stating: play equipment is not being sanitized and there is no one enforcing social distancing so users are playing at their own risk. It was pointed out that the playing field is now cracking and the Council discussed whether they will need to close it as in previous years.

Cllr Sutton stated that safety must come first but we should give the opportunity for youngsters to play. Cllr Moore felt it may be a good time to ask residents for a more consultative approach in order to understand what the Council may find challenging to identify with. It was felt that following lockdown the open space may be very important to residents meeting with social distancing in place. Discussion took place regarding the future of the playing fields. With climate change the cracking will become worse and we may have to look at a new surface in the future.

Cllr Bastable will contact Play Inspections and ask advice.

13 Date of next meeting: Tuesday 15 September 2020 at 7.30 pm.

There being no further business, the meeting closed at 21.05

Fran Hill, Parish Clerk & Responsible Financial Officer 22/07/2020