

Charlton Musgrove Parish Council

You are hereby summoned to attend an online meeting of the
Parish Council to be held via 'Zoom' on;

Tuesday 21 July 2020 at 19.30

(All Councillors will be sent Zoom joining instructions on the morning of the meeting)

Agenda

Members of the public wishing to observe or join the meeting are asked to inform the Parish Clerk no less than 48 hours before commencement of the meeting so they can be added to the distribution list for the Zoom joining instructions on charltonmusgroveclerk@gmail.com. Anybody wishing to speak at the meeting may do so, but must inform the Clerk of their intention at the same time. A maximum of three minutes will be allowed for each person to speak, at the Chairman's discretion.

All Councillors and members of the public should be aware this meeting may be video-recorded.

- 1 **Apologies for Absence.**
- 2 **Declaration of Interest:** Members to declare interests they may have on the agenda items.
- 3 **Minutes:** The Council to approve minutes of the meeting held on 29 June 2020
- 4 **Matters Arising from the Minutes** (not covered by other Agenda Items)
- 5 **Planning applications to be considered:** Application No: 20/01690/COL Location: Land opposite Greenlands Farm, Charlton Musgrove, Wincanton, Somerset
PROPOSAL: Certificate of lawfulness for the continuous use of the buildings and its curtilage for the sole purposes of agriculture for a period in excess of 10 years prior to this application.
- 6 **Financial matters:**
Cheques to be raised for :
 - Three Counties Landscaping: £156.00 for cemetery maintenance
 - Former Parish Clerk's Wages:
 - Back up drive for council business
 - Information Commissioner
- 7 **Website/GDPR:** Council to consider the development of a standalone website and how to conform to current GDPR legislation
- 8 **Fingerposts:** Council to consider next steps in the improvement/replacement of local fingerposts
- 9 **Highways:** Council to consider actions required in regard to accidents on B3801 in 30mph village speed limit.
- 10 **Appointment of New Clerk:** To consider the appointment of the new clerk Fran Hill to the council from 13 July 2020. For 20 hours per month (to be reviewed in 3 months). Salary will be as per the national recommended salary scale commensurate with experience for part time Clerks (WEF 1st April 2019) SCP LC1 7 - 12scale.
- 11 **Zoom:** The Parish Council paid for Zoom on an initial one-month trial. The new clerk has a Zoom Pro account already paid for which she is happy to use for Parish Council Meetings at no cost.
- 12 **Playground**
 - (i) **Inspection:** To consider quote from Play Inspections.
 - (ii) **Opening:** To consider re-opening the playground
- 13 **Date of next meeting:** Tuesday 15 September 2020.

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime and Disorder, Health and Safety, Human Rights.

Fran Hill Parish Clerk & Responsible Financial Officer Tel: 01747823699

13/7/20