

**Charlton Musgrove Parish Council**  
**Minutes of the meeting of the Parish Council held in the Village Hall,**  
**Charlton Musgrove, on Tuesday 15<sup>th</sup> January 2020 (19.30 – 22.25)**

**In attendance:** R Bastable, B Izard, A Sutton, S Moore, R Kimber, M Haskett, S Turk

**County Councillor:**

**Parish Clerk:** Adrian Pitt

**Open Time:**

Five members of the public were in attendance with an interest in Agenda item 4

One member of the public was in attendance with an interest in Agenda item 14

- 1 **Apologies for absence** – Anna Groskop
- 2 **Minutes of the last meeting** -The Council approved minutes of the meeting held on 19<sup>th</sup> November 2019
- 3 **Declaration of interest** - None
- 4 **Planning applications to be considered:**
  - a) Application No: 19/01976/FUL Location: Land Os 0700 Part Barrow Lane, C.M.  
Proposal: Erection of dwelling house with new access. Amended plans.  
Recommend: **OBJECT** Proposed by: S Moore Seconded by: A.Sutton Abstain: R. Bastable  
**Unanimous Decision** (Refused on grounds of inconsistency and not complying with SS2) A.Pitt to write to Planning explaining the rationale behind the objections which will incorporate the evidence submitted by members of the public including D. Rochford and T. Carroll
- 5 **Planning issues received after agenda released:** None
- 6 **Financial matters**
  - a) Cheques Raised :

Three Counties	100055	£78.00
A Pitt	100554	£121.44
Astil Treecare Ltd	100553	£325.00
  - b) **2020/21 Budget Plan.** Adrian Pitt presented the proposed 2020/21 budget plan to the council. A.Pitt to distribute to all council members via email for comment and discussion at next meeting. It was suggested that the Clerk should speak to the previous Clerk to establish the level of subsidiary funds from now defunct village groups that currently formed part of the balance of the current Parish bank account and these should be accounted for separately on the 20/21 budget plan.
  - c) **Grant Requests:** Parish Clerk to note that requests are only dealt with at the November meeting each year.
  - d) **WW2 Celebration funding:** Councillors discussed the possibility of providing a budget of up to £100 in support of the work by W. Furneaux and J Ball to assist in the compilation of folders on the village war dead following a short presentation and a discussion. Proposed by: S.Moore. Seconded by: R. Kimber  
**Unanimous Decision**  
It was agreed that a council sub-committee would be established consisting of Cllrs A. Sutton, S. Moore and R. Kimber along with W. Furneaux, a local resident to consider the budget required from the council in the support of the 75<sup>th</sup> anniversary VE Day celebrations being planned by the village on the

8th-10th May 2020 which would report back to the full council at the next meeting with their recommendation.

e) **Allowance for financial matters arising after the issue of the agenda:** None

- 7 **Environmental Committee:** Cllr Izzard suggested that in light of the recent lead by SSDC, an Environment Committee should be restored (previously named 'The Countryside Group') for the village. This was well received by the council and it was agreed that Cllrs Kimber and Turk would join Cllr Izzard on the committee which will advise future environmental policy.
- 8 **Cemetery Maintenance :** The Clerk informed the council that an expression of interest had been made by a local resident to take over the maintenance of the cemetery. In light of this and that the current provider has been in situ for three years, it was suggested that the Clerk would put the work out to tender to three potential providers and report back with the findings at the next meeting and that any views or comments by councillors on this matter should be forwarded to the Clerk by the 30<sup>th</sup> January.
- 9 **Councillors Training:** It was agreed that councillors wishing to attend SALC training courses should inform the Clerk of their requirements by the 21<sup>st</sup> January.
- 10 **Grit Bins:** A discussion took place about the best way to proceed on this matter. Cllr Turk referenced a scheme he was aware of in Worcestershire whilst other Councillors suggested that as the parish is so large, it would not be an effective solution to site grit bins across parish roads. It was agreed that Cllr Turk would undertake a review of what was required and report back to the council on his findings at the next meeting.
- 11 **Website & GDPR:** Discussion postponed until next meeting due to lack of time
- 12 **Defibrillator:** The new defibrillator needs to be fitted but there are technical questions from prospective electricians regards the power to the telephone box. Clerk to progress and report back at next meeting
- 13 **Play Area:** A discussion was held in relation to the report on the play area by SSDC led by Cllr Izzard. There were no major outstanding areas to be dealt with and the minor issues can be dealt with as part of the on-going maintenance.
- 14 **Land at Heatherwood:** A member of the public was present and asked about the lack of progress on the Public Footpath to the side of the property that is a requirement for planning approval. Cllr Bastable gave a short briefing on the situation; it appears that SSDC has not provided the landowner with the specification for the footpath to be laid. Clerk to write to John Nicholson, Assistant Highways Services Manager to request resolution on the matter. Clerk to report back at next meeting.
- 15 **Land registry / Peppercorn Rent:** Postponed until next meeting due to lack of time.
- 16 **Village Map:** Cllr Kimber told the committee that she was pursuing photography whilst Cllr Bastable is looking into the costs of the frame. A discussion took place to consider the different options for the housing of the map, including the options of an oak or metal frame. Further consideration to be made regarding the best solution and in consultation with the Village Hall trustees.
- 17 **Tree Liabilities:** Postponed until next meeting due to lack of time.
- 18 **Livestock Escaping:** Cllr Bastable told the council that he had spoken to the local Community Constable and the owner of the livestock had been visited by the Constable and the issue was now resolved.

- 19 **Highways:** Five vehicle accidents have occurred since the implementation of the 30 mph speed limit in the village and council would like to ask Garry Warren from the Highways Department to visit the area again to discuss what other actions can be taken to reduce the speed of vehicles and protect property. Clerk to write to to Mr Warren to request meeting.
- 20 **Correspondence and Publications Received:** None
- 21 **Items of Future Business:** Cemetery, Land Registry, Village Map, Fingerposts, Highways, Tree Liabilities, Highways, Website & GDPR, Grit Bins, Defibrillator, Caravan.
- 22 **Date(s) of the next meeting(s):** It was agreed that future Parish Council meetings would move from the second Tuesday of each month to the third Tuesday of each month, therefore the next meeting will be held on **TUESDAY 18TH FEBRUARY 2020 AT 19.30**

**There being no further business, the meeting closed at 22.25**

*Adrian Pitt, Parish Clerk & Responsible Financial Officer 16/1/20*

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Robin Bastable. Chairman

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Date