

Charlton Musgrove Parish Council
Minutes of the Annual meeting of the Parish Council held in the Village Hall,
Charlton Musgrove, on Wednesday 15th May 2019 (7.)

Present

In attendance: Robin Bastable, Barrie Izzard, Annette Sutton, Ruth Kimber, Simon Turk

County Councillor: Anna Groskop

Parish Clerk: Sheran Ring

Open Time – two members of the public were present for the meeting – no questions raised

1. **Election of the Chairman of the Council (Agenda Item 1)**
Robin Bastable stood down and was then unanimously re-elected as Chairman of the Parish Council.
Proposed by: R Kimber **Seconded by:** A Sutton **Unanimous Decision**
Declaration of Acceptance of Office was signed.

2. **Election of the Vice Chairman of the Council (Agenda Item 2)**
Annette Sutton stood down and was then unanimously re-elected as Vice Chairman of the Parish Council.
Proposed by: R Bastable **Seconded by:** B Izzard **Unanimous Decision**
Declaration of Acceptance of office was signed.

3. **Acceptance of Office from Councillors (Agenda item 3)** Councillors completed their acceptance of office forms and were handed Register of Interest forms to complete and return to the Clerk by 7th June

4. **Councillor Vacancy (Agenda item 4)** The Council has one vacancy to fill by co-option. Emails have been sent around the village and posted on facebook asking for representatives to come forward

5. **Apologies for absence (Agenda Item 5)** M Haskett

6. **Declaration of interest (Agenda Item 6)** None

7. **Minutes of the last meeting (Agenda Item 7)** Minutes of the meeting held on 13th March 2019 were approved and signed

8. **Annual Accounts for Year End 31/03/2019 (Agenda Item 8)** - Approved and signed

9. **Annual Return 2019 – Governance Statement (Agenda item 9)**- Reviewed and signed

10. **Annual Return 2019 – Accounting Statement (Agenda item 10)**- Reviewed and signed

11. **Annual Review of Parish Council Procedures (Agenda Item 11)** Standing Orders are unchanged and accepted. Financial Regulations from NALC are unchanged and accepted

12. **Review of the Council Asset Register (Agenda Item 12)** Reviewed and updated

13. **Review of the Council insurance policy (Agenda Item 13)** Councillors agreed the renewal with Zurich. Clerk to add updated Asset Register to be covered

14. **Planning applications (Agenda Item 14)**
 1. Planning applications to be considered
Application: 19/00913/DPO **Applicant:** Mr S & Mrs K McCarry
Proposal: Application to discharge S106 Agreement dated 14/6/05 attached to approval 05/00009/FUL between SSDC and R Uden and the supplemental agreement entered into by the subsequent owners Mr & Mrs McCarry dated 27/10/08 in relation to tying the land in its entirety to one ownership and nature of occupancy of dwelling **Location:** Willow Brook Farm, Barrow Lane, Charlton Musgrove
Recommend: Refusal **Proposed by:** A Sutton **Seconded By:** B Izzard **Abstained:** R Kimber

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An objection email from a neighbour was read out and a member of the public present at the meeting also confirmed they had written an objection letter to SSDC. Councillors discussed this application at length. The conditions were extant at the time of purchase. The site has been used as an equestrian facility throughout the current owners occupancy and is still currently in use. The Parish Council would like it to continue for this use. No reason being presented for change of use

Application: 19/01130/S19 Applicant: Mr S & Mrs Lewis

Proposal: Application to vary condition no.2 (approved plans) of approval 18/03632/LBC for various internal and external alterations **Location:** Bridle Farm, Riding Gate, BA9 8NG

Recommend: Approval Proposed by: A Sutton Seconded By: S Turk unanimous decision

2. Any new planning applications received since the Agenda was printed - None

15. Financial matters (Agenda Item 15)

1) Cheques raised:

Payee	Chq No.	Amount
S Ring (Auditors Gift)	100530	£38.49
T J Young (mower)	100531	£288.26
Payman (Payroll)	100532	£96.00
Three Counties (Grass Cutting)	100533	£234.00
Zurich Municipal (Annual Insurance)	100534	£377.20

16. Cemetery / Land Registry (Agenda Item 16) Councillors will meet at the piece of land in Barrow Lane to decide how best to move forward with registration / offering for peppercorn rent

17. Highways (Agenda Item 17) -no further comments

18. Play area (Agenda Item 18) clerk to contact SSDC for advice on re-opening the play area. The ground is still unsafe at the moment. SSDC will no longer carry out annual inspections, quotes have been received and the Clerk is to instruct Play Inspections to carry out our annual inspection at £55.00 plus VAT

19. Village Map (Agenda Item 19) - further investigations are needed to ascertain the best way to present the map within the village hall

20. Tree Liabilities (Agenda item 20) – clerk to contact Julian shave for a quote regarding the inspection of trees on land owned by the Parish Council. R Kimber asked that a letter be sent to Wincanton Race Course acknowledging the work taking place to re-establish the ancient hedge that had been removed

21. Correspondence and publications received (Agenda Item 21): Fly the flag, Waste newsletter, Paddy Ashdown memorial service

22. Items of Future business (Agenda Item 22)

1) Cemetery / Land registry 2)Highways 3)Play area 4)Village Map 5)Tree liabilities

23. Date of the next meeting (Agenda Item 23): Wednesday 24th July 2019

*Sheran Ring, Charlton Musgrove Parish Clerk
charltonmusgroveclerk@gmail.com*

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Chairman