

Charlton Musgrove Parish Council
Minutes of the meeting of the Parish Council held in the Village Hall,
Charlton Musgrove, on Wednesday 11th July 2018 (7.30pm – 8.50pm)

Present

In attendance: Robin Bastable, Barrie Iazard, Annette Sutton, Ruth Kimber, Richard Lund
Parish Clerk: Sheran Ring

Open Time (7.30 – 8.05) – Agenda Item 4.3 was discussed at open time as 4 members of the public were present to give their views on the restricted byway from Bridle Farm. No evidence of a byway can be found on the landowners documents and no further evidence is held by the Parish Council. Nothing was shown on the earliest map that could be found. Clerk to respond “to the best of our knowledge, it has never been a byway and no further evidence can be found”

21. **Apologies for absence (Agenda Item 1)** – A Groskop, S Turk, M Haskett

22. **Minutes of the last meeting (Agenda Item 2)**
The Council approved minutes of the meeting held on 24th May 2018

23. **Declaration of interest (Agenda Item 3)** – None

24. **Planning applications (Agenda Item 4)**
 - 1) **Planning applications to be considered: None**
 - 2) **Report on decisions by SSDC on planning applications already considered: None**
 - 3) **Wildlife and Countryside Act:** Restricted byway from Bridle Farm to B3081 – see “Open Time”
 - 4) **Planning matters received after the agenda was issued: None**

25. **Financial matters (Agenda Item 5)**
 - 1) Cheques raised:
 - Cheque No: 100511 - £312.00 - Three Counties Services - cemetery
 - Cheque No: 100512 - £40.00 -ICO (Registration)
 - 2) The Clerk’s salary was reviewed. The last increase given was in November 2016. It was agreed to move the Clerk to point 19 (£10.10 ph) **Proposed by:** R Kimber **Seconded by:** R Bastable Unanimous
 - 3) Internal audit observations: The observations made during the recent internal audit were acknowledged and noted
 - 4) Allowance for financial matters arising after the issue of the agenda:

26. **Cemetery (Agenda Item 6):** The clerk presented a request from Mr Scaffell regarding a small memorial stone within St John’s – Councillors approved the memorial and wording

27. **Land at Heatherwood (Agenda Item 7):** No further works have taken place. The new architects are still waiting for comment from SSDC and will liaise with the Parish Council including proposed plans as soon as possible.

28. **Highways (Agenda item 8):** Gary Warren from Highways has responded to the Parish Council request to extend the proposed 30 mph limit the full length of Barrow Lane. The police have given their outline agreement to the proposal. The next stage is to formally advertise the TRO followed by a consultation period. Gary Warren will keep the Parish Council updated regarding timings.

29. **GDPR (Agenda Item 9)** – The clerk informed the meeting that legally they are required to register with the ICO. All paperwork has been completed and payment arranged. The new privacy policy is now displayed on the website

30. **Land Registry (Agenda item 10):** The clerk has contacted the Diocese of Wells and the Land Registry to obtain original paperwork regarding the land at the Cemetery (St John’s)

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31. Correspondence and publications received (Agenda Item 11) – Request for grant from CAB

35. Items of Future business (Agenda Item 15)

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| 1) Cemetery | 3) Land Registry |
| 2) Highways | 4) Land at Heatherwood |

36. Date of the next meeting (Agenda Item 16) **Wednesday 12th September 2018 at 7.30 pm**

*Sheran Ring, Charlton Musgrove Parish Clerk
charltonmusgroveclerk@gmail.com*

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Chairman

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Date