

Charlton Musgrove Parish Council

You are hereby summoned to attend the **ANNUAL MEETING** of the Parish Council at the Village Hall, Charlton Musgrove, Somerset Thursday 24th May 2018 at 7.30pm

The Agenda

1. Election of the Chairman of the Council (Declaration of Acceptance of Office)
 2. Election of the Vice Chairman of the Council (Declaration of Acceptance of Office)
- OPEN TIME**
3. Apologies for absence
 4. Declaration of Interest: Councillors to declare any interests
 5. Minutes of the last meeting: Council to approve minutes of the meeting held 21st March 2018
 6. Annual Accounts for Year End -Statement of accounts for year ending 31.03.18 to be approved
 7. Annual Return 2018 – Governance Statement review and sign
 8. Annual Return 2018 – Accounting Statement review and sign
 9. Annual Review of Parish Council Standing Orders and Financial Regulation – Unchanged from 2017
 10. Review of the Council asset register
 11. Review of the Council Insurance Policy
 12. Planning Matters
 1. Planning applications to be considered
Application No: 18/01131/FUL **Applicant: Mr & Mrs Begg**
Location: Rectory Farm House, Rectory Lane
Proposal: Erection of garage and garden store (renewal of 14/02731/FUL)
 2. Report on decisions by SSDC on planning applications already considered
Application No: 18/00576/FUL **Applicant: Ms N Kimber**
Location: Kimbers Farm Shop, Linley Farm, Charlton Musgrove
Proposal: conversion of existing building to form a café with associated alterations, erection of single storey extensions to provide a kitchen and café/shop link and provision of an outdoor seating area.
-Approved
 3. Any new planning applications received since the Agenda was printed.
 13. Financial Matters:
 1. Cheques to be raised for :
 - Payman £66.00 – annual payroll fee
 - TJ Young £ 341.35 – Mower repair/service
 - Zurich £355.54– annual insurance
 - S Ring £28.82 - Auditors gift
 2. CMMH price increases
 3. Allowance for financial matters arising after the issue of this Agenda
 14. Land at Heatherwood -
 15. Highways -SID/ 30 mph Speed limit
 16. GDPR – Privacy Policy / ICO
 17. Land Registry - update
 18. Correspondence and publications received
 19. Items of future business – Internal audit review
 20. Date of the next meeting

Sheran Ring
Clerk to the Council

All members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder Health and Safety, Human Rights