

**Charlton Musgrove Parish Council**  
**Minutes of the meeting of the Parish Council held in the Village Hall,**  
**Charlton Musgrove, on Tuesday 29<sup>th</sup> August 2017 (7.30pm – 9.20pm)**

**Present**

**In attendance:** Robin Bastable, Barrie Izzard, Annette Sutton, Simon Turk, Richard Lund  
**Parish Clerk:** Sheran Ring

**Open Time – One member of the public was present – no questions asked**

37. **Apologies for absence (Agenda Item 1)** – Anna Groskop, Ruth Kimber
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38. **Minutes of the last meeting (Agenda Item 2)**  
The Council approved minutes of the meeting held on 12<sup>th</sup> July 2017
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39. **Declaration of interest (Agenda Item 3)** – None
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40. **Planning applications (Agenda Item 4)**  
**1) Planning applications to be considered:**  
**Application No: 17/03155/OUT**                      **Applicant: Mr T Baylis**  
**Location:** Land adjacent to Wykeham, Old Hill, , Charlton Musgrove, Wincanton,  
**Proposal:** The erection of 1 no. dwelling (Outline) - **Recommendation: Approval**  
**Proposed by: B Izzard**      **Seconded by: S Turk**      **Unanimous decision**
- 2) Report on decisions by SSDC on planning applications already considered: None**  
**3) Planning matters received after the agenda was issued: None**
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41. **Financial matters (Agenda Item 5)**  
**1) Cheques raised:**  
-Cheque No: 100482 - £86.64 - C Ring (Stationery)  
-Cheque No: 100483 - £996.00 - Three Counties Services – cemetery cutting and new gate posts  
**2) Council Laptop – ongoing, Clerk to look into possible lease deals**  
**3) The Clerk confirmed she has submitted the necessary legal information for the Pension Regulator**  
**4) Financial Matters arising after the Agenda was issued:**  
Cheque No. 100484 - £182.00 – Andrew Shave (painting cemetery gates)
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42. **Councillors (Agenda Item 6):** The Clerk witnessed relevant paperwork from Mr Lund. Clerk will forward to SSDC
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43. **Cemetery (Agenda Item 7): Gates** –The new Posts and painted gates are now complete.  
**Boundary issue** – It was agreed the boundary would be the hedge (line through middle). Pete Furneaux informed the meeting his solicitor would produce a statutory declaration. The Parish Council is to provide a confirmation letter and photographs of the existing hedge showing heights at various parts of the length which are to be maintained in perpetuity.  
Land Registry: In order to register the cemetery, the Clerk will contact a surveyor (Nick Hunt) regarding drawing plans for submission to the Land Registry. Plans for the land in Barrow Lane to be registered will also be included.
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44. **Parish Plan (Agenda item 8):** Cllr Izzard will summarise points for display at The Flower Show together with a questionnaire and email them to members of the council to approve
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45. **Highways (Agenda Item 9)** – John Nicholson visited all of the locations reported. He will write to riparian owners by Belmont Farm regarding clearing of ditches to stop flooding. The badger hole in Barrow Water Lane will be filled in and barriers removed. The grass on the verges has now been cut again so visibility is much improved.
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46. **Ditches within the Village (Agenda item 10):** John Nicholson confirmed that SCC does not own any ditches and all are within the ownership of the riparian owner. The parish council will supply him with exact locations of potential flooding and he will then write to the land owners as appropriate.
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47. **Trees within the Village (Agenda Item 11)** – A questionnaire regarding the village landscape will be included within the update on the parish plan at the Flower Show
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48. **Finger Posts (Agenda item 12):** B Izard and A Sutton attended the workshop which mainly dealt with health and safety aspects of restoring the fingerposts. B Izard will complete a survey of which finger posts need to be painted. Once identified a risk assessment will be produced. Clerk to contact insurance company regarding policy cover for volunteers working by the highway.
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49. **Land Registry (Agenda Item 13):** To be assessed by surveyor at the same time as the cemetery
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50. **Correspondence and publications received (Agenda Item 14)** – Posters to be placed on noticeboard, two places to be booked for Planning training on 12<sup>th</sup> October for R Bastable and R Lund
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51. **Items of Future business (Agenda Item 15)**
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|-----------------|----------------|
| 1) Cemetery     | 5) Parish Plan |
| 2) Highways     | 6) Ditches     |
| 3) Trees        |                |
| 4) Finger Posts |                |
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52. **Date of the next meeting (Agenda Item 16)** **Wednesday 1<sup>st</sup> November 2017 at 7.30 pm**

*Sheran Ring, Charlton Musgrove Parish Clerk  
charltonmusgroveclerk@gmail.com*

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Chairman

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Date